



Town of Mammoth Lakes

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Town e-News: May 4, 2018

Town Announcements

Public Service Recognition Week!

On May 2, Town Council proclaimed to all citizens that May 6-12, 2018, is Public Service Recognition Week. The week is organized to honor the men and women who serve our nation as federal, state, county and local government employees. Thank you for the opportunity to serve.



The Town would also like to recognize our many volunteers, including the Town Council, Planning and Economic Development Commissioners, Recreation Commissioners, Police Department volunteers, parks and recreation department volunteers, and many others whose service to the Town is invaluable.



Town Staff show their support of Sexual Violence Awareness Month on National Denim Day.



Mammoth Lakes Police Department Staff Celebrate Milestones

Officer Doug Hornbeck recently celebrated 20 years with the Mammoth Lakes Police Department. Hornbeck was honored by Town Council during their May 2, 2018 meeting. Officer Hornbeck came to the Mammoth Lakes Police Department in 1998 having started his career with Los Angeles County Sheriff Department and Signal Hill Police Department. Hornbeck has been an integral part of the MLPD team since day one. Hornbeck's professionalism, practicality and approachability has made him a community and peer favorite throughout Mammoth. If you see him around town, please recognize and congratulate Officer Doug Hornbeck for his many years of dedication to the Town of Mammoth Lakes.

During the same night, Officer Daniel Hansen was also recognized for his 10-year anniversary with Mammoth Lakes Police Department. Officer Hansen was hired in 2008 but has lived in Mammoth since 1995. Officer Hansen graduated from Mammoth High School and was recently assigned to the School District as School Safety Resource Officer. Hansen has embraced the role and has rapidly become an integral partner with the Mammoth Unified School District. Please congratulate Officer Daniel Hansen for his service to our schools and our community.

Chief Al Davis recently completed and received his Police Officer Standards and Training (POST) Executive Certificate. In order to achieve this certification, Chief Davis had to complete over 120 courses and over 2,700 hours of training. Chief Davis came to Mammoth Lakes Police Department in 2014 after spending 29 years with the Ventura Police Department. The POST Executive Certificate is a much admired, rare and hard won certification among California law enforcement. Please join us in recognizing and congratulating Chief Davis for his accomplishment and many years of dedication as a law enforcement professional.



Recognizing our vital partnerships with Law Enforcement and Community Organizations

Speaking of recognitions and appreciation, Mammoth Lakes Police Department would like to take this chance to thank our law enforcement, government and community partners who help us throughout the year. Last month, our community law enforcement and school district partners were a vital help as we investigated a threat of violence in our school and helped us to secure the suspect. Special thanks goes to CHP – Bridgeport, Mono County District Attorney, California Department of Fish and Wildlife, Mammoth Unified School District, and Mono County Office of Education. In addition we like to thank all our partners throughout the Eastern Sierra who work tirelessly to ensure the safety and well beginning of our communities year round.

Friendly reminder, Bears have no sense of personal space!

Mammoth resident, Tony Rojas, submitted via Facebook some photos to remind us all of the destruction an inquisitive bear can do to your property. Tony accidentally left his car unlocked and one of our friendly bears in residence decided to climb in and get trapped. Tony called Mammoth Lakes Police and Officer Daniel Hansen and Sergeant Jason Heilman who helped get the bear out of the car. As you can see the car was worse for wear but no humans or bears were hurt during the incident. Resident Wildlife Expert, Steve Searles would like to remind you that as we are out enjoying the warm weather, so is our wildlife. Here are some helpful tips on knowing when to call about a bear.

WHEN TO MAKE A BEAR CALL

DO NOT CALL:

- Bear walking through your property or neighborhood
- Bear in a tree

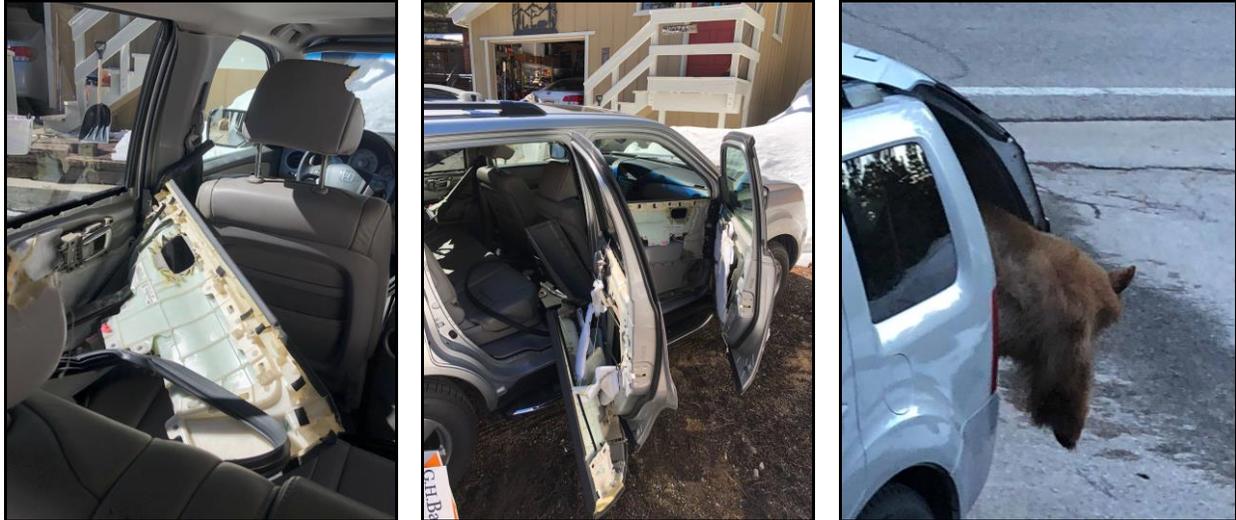
OPTIONAL NON-EMERGENCY - call Wildlife Expert Steve Searles at (760) 934-2327:

- Bear on porch or deck

- Bear in unoccupied vehicle
- Bear making regular visits to property or under deck or house

EMERGENCY - CALL 911:

- Bear inside any building or home
- Bear seen trying to open window or door of occupied dwelling
- Bear in confined space with human beings
- Bear apparently confronting human beings



Save the Date: Town Clean Up Day May 12

Take pride in your neighborhood and volunteer to help clean-up Your Town on Saturday, May 12 from 8:00am to 2:00pm. Complimentary orange trash bags are now available for collection (max. 5/person) from the Town Offices located above Giovanni's in the Minaret Village Mall (437 Old Mammoth Road) or at the Mammoth Disposal Transfer Station (59 Commerce Drive).

Beginning at 8:00am on May 12, drop off your trash, recycling, or green waste at the TOWN CLEAN-UP DAY STATIONS conveniently located throughout town. Stations are located at the Community Center (1000 Forest Trail), Sierra Valley Sites (407 Manzanita), and the Mammoth Disposal Transfer Station (59 Commerce Drive). Please note: large bulky items (refrigerators, mattresses, etc.), metal items, hazardous household items, or e-waste (TV's & electronics) must be taken to the Mammoth Disposal Transfer Station at 59 Commerce Drive. The Mammoth Lakes Fire District will also be chipping tree limbs (less than 12" in diameter) on site at the Transfer Station from 8:00am-2:00pm. Do not leave bags on the side of the road as they will not be collected.



HELP CLEAN UP YOUR TOWN
SATURDAY, MAY 12
TAKE PRIDE IN YOUR NEIGHBORHOOD
& VOLUNTEER



LOOK FOR ADS &
POSTERS FOR INFO

Town Clean Up Day information, maps and complimentary bags will also be available for collection from Mammoth Creek Park on May 12 between 8:00am and noon. The Town encourages property owners, renters, community groups, local non-profit organizations, and homeowner associations to engage their constituents and pitch in to clean-up their neighborhood on Saturday, May 12. A bag a person really helps!

For additional information about Town Clean-Up Day, or to arrange for collection of abandoned vehicles, please contact Sherine Sanders at (760) 965-3636. The Town thanks you in advance for taking pride in Your community and we will see you on Saturday, May 12 for Town Clean-Up Day.

Inyo National Forest Welcomes New Forest Supervisor

The Inyo National Forest welcomes Tammy Randall-Parker as the Forest Supervisor, who will start in her new position on April 30. Randall-Parker has 27 years of experience with the U.S. Forest Service. Most recently, she has served as the Ouray District Ranger with the Grand Mesa, Uncompahgre and Gunnison (GMUG) National Forests in Colorado.

Tammy has served the Forest Service in a variety of leadership positions as a District Ranger, Acting Forest Supervisor on the Prescott National Forest, and Acting Deputy Director for Renewable Resources in Denver. Tammy has also served on the Rocky Mountain Type 1 Incident Management Team for six years and is currently the Liaison Officer.

"Tammy brings a wealth of collaborative and team building skills to the position, along with her passion for people, which will enable her to take advantage of the many opportunities and needs of the Inyo National Forest and the surrounding communities," said Randy Moore, Regional Forester of the Pacific Southwest Region.

Tammy has facilitated collaborative approaches to forest, recreation, and range management. She has been the lead for the Uncompahgre Plateau Collaborative Forest Landscape Restoration Project since 2009. She has brought together many agencies, stakeholders, environmental groups, and academia to advance efforts in forest restoration. She has been instrumental with the Public Lands Partnership fostering collaboration in the management of campgrounds, motorized recreation, public access, and wildlife habitat.

"I am honored to be selected for the position of Forest Supervisor on the Inyo National Forest," said Randall-Parker. "I am excited about the future. I have heard wonderful things about the work we do on the Inyo, the people that work on the forest, and the passionate and involved communities we serve."

Tammy and her husband Aaron are looking forward to their new adventure and frequenting the ski slopes at Mammoth. Grown children Owen and Megan will visit frequently as they are avid climbers.

"The most important part of the work we do is creating good working relationships to steward the land and with the communities we serve", said Randall-Parker. My priority will be to enable our workforce to do their jobs well, take care of this beautiful forest, and deliver extraordinary service to the public."

Tammy attended Northern Arizona University and has a BS in Wildlife Management, Biology.

Town Meetings & Events

Town Council

The next regular meeting of the Mammoth Lakes Town Council has been scheduled for **Wednesday, May 16, 2018** beginning at 4:00 p.m. in Suite Z with a FY2018/19 budget workshop. Visit the [Streaming Media Archive](#) to review the previous meeting minutes or view the webcast Town Council meeting.

Commission/Committee Meetings

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|---------|---|
| May 9 | Planning & Economic Development Commission Mtg., Ste. Z, 2:00PM |
| June 6 | Town Council Meeting, Suite Z, 5:30PM |
| June 12 | Recreation Commission Meeting, Suite Z, 9:00AM |

Wildfire Community Preparedness Day – May 5

The MLFD and the Fire Safe Council are hosting a Wildfire Community Preparedness Day this Saturday, May 5 from 9:00am-12:00pm at Fire Station 1. It will be an open house format, with tables set up with information about how to create defensible space, how to prepare to evacuate, insurance info, community impacts of wildfire, etc., plus some exciting fire demonstrations outside.



OPEN HOUSE

**SATURDAY, MAY 5 9AM - NOON
MAMMOTH LAKES FIRE DEPARTMENT
FIRE STATION ONE, MAIN STREET**

Learn more about wildfire risks and how to prepare your home and your family. Hear first-hand experiences of wildfire, and see what a difference defensible space and prescribed burns can make.

- Free breakfast burritos, pastries, coffee and juice
- Family-friendly, kids are welcome
- Tour the fire station and inspect the fire trucks, honk the horns and see the equipment needed to fight a wildfire
- Exciting fire demonstrations
- Useful information about insurance, what to do if you have to evacuate your home, how to sign up for emergency alerts, what the economic impacts of wildfire are on communities, and how you can get involved with wildfire preparedness

Special Mammoth Trails Meeting – May 7

The next Mammoth Trails meeting is scheduled for Monday, May 7 from 5:00-7:00pm at the Mammoth Lakes Library. Topics include:

- Highlights of Winter Programs
- Sherwins Area Recreation Plan (SHARP) - New Trails
- Trail Days - Sustainable Recreation
- Introduction of New Trail Crew Leadership\Core Volunteer Task Force Program
- E-Bikes
- Trail Facility Maintenance

The Mammoth Trails Committee will be convening a special public meeting for this event to consider an e-bike policy recommendation for the Town of Mammoth Lakes. Committee members look forward to hearing from the public on this topic. This is a great opportunity to get informed and offer your input on Mammoth Lakes Trail System plans and projects. All trail user groups and trail users are encouraged to attend.

Trail Days – 10th Anniversary

This summer marks the 10th anniversary season of Trail Days stewardship events! The events will take place on four Saturdays over the course of the summer.

- June 2 (National Trails Day)
- July 14
- August 11
- September 15 (The Great Sierra River Cleanup)

Keep your eye out for details as dates approach. But as always, Trail Days events will run from 8:30am to 1:00pm and will include a free breakfast, half a day of trail work, a free lunch and lots of great giveaways! All of this is made possible by the Town of Mammoth Lakes working in partnership with Inyo National Forest and is funded by Measure R. For more information visit www.MLTPA.org. We hope to see many of you at the Mammoth Trails meeting and at Trail Days over the course of another wonderful summer!

Town Hosting Multi-State Agency Public Outreach Educational Event – May 17

The Town of Mammoth Lakes Building Division is hosting a multi-state agency public outreach educational event on Thursday, May 17 from 9:00am to 3:00pm in the Minaret Village Mall, Suite Z. Coffee and refreshments will be served in the morning, with lunch served between 12:00-1:00pm. The California Department of Industrial Relations (DIR), including the Division of Labor Standards Enforcement (Labor Commissioner's Office), and Division of Occupational Safety and Health (Cal/OSHA) and the Contractors State License Board (CSLB) are teaming up to conduct a single outreach event that will focus on a variety of topics that affect locals who are involved in the construction, real estate, and lodging industries. Some of the main topics include:

- Addressing unlicensed contractor activity
- Legalities surrounding owner-builders and the associated liability of property owners hiring unlicensed contractors.
- Requirements for contracts a homeowner would enter into with a licensed contractor

- Specifics of work done by both contractors and unlicensed persons in condominium projects
- Cal Osha consultation services
- Specifics regarding overtime
- State Labor Law and Payroll Tax Information

For additional information or to RSVP, please contact Town of Mammoth Lakes Building Official, Tom Perry at (760) 965-3635.

Department Updates

Parks and Recreation News...

- Little Sluggers T-Ball started on Wednesday, May 2 at the Mammoth Elementary School fields but it's not too late to sign up your 2-5 year old and introduce them to the sport of baseball! Practice and games will take place on Wednesday evenings from 5:15 to 6:00pm from May 2 through June 6. Parent involvement is required.
- NEW Wave Rave Adult Skate Camp: Monday, July 9 - Tuesday, July 10 at the Volcom Brothers Skate Park from 5:00 until 7:00pm. Any adult with an interest in skateboarding is welcome to join. Learn how to skate or brush up on your skills in a fun learning atmosphere similar to our popular Wave Rave Skate Camps for kids. Families are welcome too! Registration is FREE but required as are helmets.
- Toddler Time meets on Tuesdays from 9:30-11:00am. Each 4-week session is \$48 with a 50% sibling discount. Drop-in rates available.

Whitmore Pool Opens for Lap Swim on May 7

Join us for lap swim at the Whitmore Pool beginning May 7. Schedule: Monday-Friday, 6:30-8:30am and Tuesday through Thursday, 5:30-7:30pm. Call (760) 965-3690 or visit www.MammothParksandRec.com for more information.

Adult Coed Volleyball League

Congratulations to all teams that were involved in the Inaugural Mammoth Lakes Adult Coed Volleyball League that wrapped up on April 12, 2018. League Champions - TEAM COX, Runners Up - GET PLOWED and 3rd Place - LEE VINING.



Help Us Build a Playground!

The Parks and Recreation Department was successful with its 2017 Healthy Play Funding Application and was awarded close to \$100,000 of matching funds from PlayCore and GameTime to install a new inclusive playground at Mammoth Creek Park. The playground will be the first truly inclusive playground incorporating research-based, best practices in Eastern California and will also serve as a National Demonstration Site (NDS).



The inclusive playground is scheduled to be installed this summer and the Town is looking for volunteers. Based on the current schedule for the site work and removal of the existing playground, the 'supervised' community build is scheduled from June 11-22, 2018. Work will be performed Monday to Friday with some clean-up work scheduled on Saturday. Great Western Recreation will be providing the supervision along with the staff that will install the concrete base for the tile and curb for the playground boundary. Town staff will be assisting the contractors and volunteers to install the playground.



If you can volunteer at least 4 hours of your time, please register online or contact Lauren Plum at (760) 965-3699. For every 4-hour shift worked, every volunteer receives a custom T-shirt, lunch and a chance to win great raffle prizes such as a 32" LED TV, 3-day 2018 Bluesapalooza passes, Whitmore Pool passes, restaurant certificates, and more! Not ready to commit but want to stay informed join our interest list for updates on the project and more information on volunteering.

Parks and Facilities Deferred Maintenance Program

Below is a brief update of the progress to date of the scheduled work program.

- Tennis Courts
 - Scheduled for repair from May 14-18.
- Shady Rest Park
 - Contractors completed the Pavilion/restroom roof project
 - Staff completed the connection to the new web-based Rainbird Water Management system.
 - Bleacher install is scheduled for May 14-18
 - Concrete work performed by the Spiess Construction in scheduled for end of April. This includes the ADA paths, bleachers pads, and volleyball curbing.
- Whitmore Track and Sports Field
 - Staff have completed the Whitmore baseball field dugout roof – replacing shingles with new steel roof.
 - Staff are working with IT staff to connect the web-based Rainbird Water Management system to the existing Wi-Fi network.
- Whitmore Pool
 - The Facility Condition Assessment was completed and immediate first year compliance repairs were identified. Staff are scheduling these items for repair prior to the opening of the 2018 summer season. Estimated cost at this time is approximately \$58,000. Town Council approved the contract for services on April 18, 2018.
 - Major repair items include:
 - Main pool heater replacement
 - Kiddie pool re-plastered
 - Entry/exit gates installed
 - Automated chemical controllers for both pools

Community and Economic Development News...

CivicSpark/AmeriCorps

The Town has applied for, and received approval, from the Local Government Commission, to host a CivicSpark Fellow for 11 months starting on September 10th. The work program will be tied to implementation of discrete actions identified in the Housing Action Plan. The cost to the Town will be \$25,500 for the entire 11 month assignment. The funding for this program has been included in the proposed budget presented to the Town Council on April 18. Staff will work with the CivicSpark representatives to interview and select a candidate for this position. We are excited to have the additional capacity at the Town!

CivicSpark is a Governor's Initiative AmeriCorps program dedicated to building capacity for local governments to address community resilience issues such as: climate change, water resource management, and access to opportunities. CivicSpark is managed by the Local Government Commission (LGC) in partnership with the Governor's Office of Planning and Research. CivicSpark Fellows serve for 11 months, implementing projects across California on a wide range of topics, including:

water resources and policy, climate adaptation and mitigation, affordable housing, and rural broadband. Fellows gain valuable experience in the sustainability field, build professional skills, and develop a strong network while having a lasting impact in local communities.

Development Impact Fees for Accessory Dwelling Units

On Wednesday, May 2 the Town Council showed their commitment to promoting accessory dwelling units (ADUs) by reducing the Development Impact Fees (DIF) for small residential units, including accessory dwelling units, through December 31, 2018. Small residential units (including accessory dwelling units) under 600 square feet will be charged 25% of the applicable Town Development Impact Fees (DIF) and units between 600 and 1,200 square feet to be charged 50% of the applicable Town DIF. The Town Council provided direction to make this fee reduction permanent by incorporating it into the DIF Ordinance which will be brought to the Town Council for consideration at an upcoming Town Council meeting.

What's happening with Public Works this summer?

Upper Main Street Wall and Sidewalk

After the successful completion of the wall and street lights on Upper Main Street from Mountain Boulevard to Minaret Road last summer, the Town is working with Spiess Construction for the completion of the Upper Main Street Sidewalk. Work is scheduled to begin on May 7 (weather permitting!) and be complete prior to the Fourth of July Holiday.

Minaret Sidewalk

Another critical gap in our sidewalk network is expected to be underway late this summer. The Town will be bidding the Minaret Sidewalk Project in July 2018. Improvements include construction of over 500 feet of new sidewalk on the west side of Minaret from its intersection with Lake Mary Road to the north. The project includes the sidewalk, reconstruction of a retaining wall, and the installation of drainage and lighting improvements. Work is expected to begin in mid-August and be completed by late October.

Lower Main Street Walkway

The overall Lower Main Street Project will include walkways on both the south and north side of Main Street. The project will be advertised by the Town in August 2018. This project, located on State Route 203 (Main Street) from Mountain Boulevard to Laurel Mountain Road will be constructed in phases over two construction seasons. The specific sections include from Mountain Boulevard to Sierra Boulevard (north side), from 3330 Main Street to Forest Trail (north side), and from Manzanita Street to Laurel Mountain Road (south side). The improvements include construction of a sidewalk, reconstruction or construction of ADA-complaint ramps, a retaining wall from Mountain Boulevard to Sierra Boulevard (north side), three bus shelters and turnouts, and the installation of safety lighting and drainage improvements. The first phase of work is expected to occur after Labor Day 2018 to mid-October 2018. Phase 1 Work will include a sidewalk on the north side of Main Street from 3330 Main Street (Post Office) to Forest Trail. The second phase of work will occur in summer 2019 and include the improvements (sidewalk and retaining wall) on SR-203 (North Side) from Mountain Blvd to Sierra Blvd as well as a sidewalk on SR-203 (south side) from Manzanita Street to Laurel Mountain Road. Work will be completed by the end of September 2019.

Shady Rest Park Improvements

Work at Shady Rest began on April 30 and includes new volleyball court concrete curbs, ADA concrete bleacher pads with installation of new ADA bleachers and associated ADA paths. This work is expected to be completed within three weeks.



Meridian Concrete

The complete removal and replacement of the sidewalk along the south side of Meridian Boulevard from Old Mammoth Road to Sierra Park Road will commence in the next two to three weeks and will be completed before Fourth of July Holiday.

Mammoth Creek Gap Closure

This project will close a critical gap in the Town's Multi-use path network. The project will connect existing paths at Mammoth Creek Park to the path along Old Mammoth Road just west of Minaret Rd. The project is funded by the California Active Transportation Grant program and includes a 10-foot wide path, improved street crossing, signage and bridge rehabilitation. The project is scheduled to be bid in June 2018 and construction to start in late August.

Public Service Announcements

Beware of Deer on the Roads

The California Department of Transportation (Caltrans) would like to notify motorists that deer are out and about in the Eastern Sierra. Due to the snowy conditions, deer are venturing out onto the roadways to escape from the snow. Motorists should watch for deer as they are commuting especially during the dawn and dusk times of the day. Slow down and be vigilant!

Ways to Prevent a Collision with a Deer:

1. Slow Down. Motorists should take it slow especially with the low temperatures and icy conditions.
2. Watch for the rest of the gang. Deer are pack animals, and rarely travel alone. If a deer crosses in front of you, chances are there are more nearby. Slow down and keep an eye out for more deer darting across the road.
3. Timing is everything. Deer are most active at dusk and dawn: periods when your vision is most compromised. Slow down and stay alert, especially after dark.
4. Wear your seatbelt. It may not prevent a collision, but if the inevitable happens a seatbelt can reduce injuries.

5. Look. First, look for the road signs. The yellow diamond shaped signs with the deer on it are placed in high-traffic areas for deer. You may also spot a deer because their eyes will brightly reflect a car's headlights, making them easier to spot.
6. Stay Center. On a multi-lane road, the center lane is your safest bet for avoiding a deer collision, as long as your local traffic laws permit it. This gives deer plenty of space; and in case your vehicle does startle them, it gives you more time to react if one darts onto the road.
7. Stay the course. If you see a deer, brake firmly and calmly, and stay in your lane. Swerving could make you lose control of your vehicle and turn a bad situation much worse. Not to mention, deer are unpredictable, and you could swerve directly into their changed path.
8. Honk! Some experts recommend that one long blast of the horn will scare deer out of the road. Do not rely on hood whistles or other devices designed to scare off deer — studies have shown them to be largely ineffective at minimizing traffic incidents.

What to do if you hit a deer.

1. Pull to the side of the road as soon as it is safe to do so.
2. Turn on your hazard lights and remain in the vehicle until you are sure it is safe.
3. Call emergency services if injuries are involved or the local police for property damage.
4. Stay away from the deer. If it is still alive, it could be confused, injured and dangerous if approached. When contacting the authorities, let them know if the deer is in a dangerous spot on the road so that it can be removed.

For more deer migration information visit the Caltrans District 9 webpage: <http://www.dot.ca.gov/d9/deer.html>

Transient Occupancy Tax (TOT) Frequently Asked Questions

Some of the most frequently asked questions about legal rentals and Transient Occupancy Tax (TOT) are:

What is a transient rental?

A transient rental is any unit that is occupied for the purpose of sleeping, lodging, or similar reasons for a period of 30 consecutive days or less in exchange for a fee or similar consideration.

Can I rent my unit as a transient rental?

Only some zones within the Town of Mammoth Lakes permit transient rentals. The following zones permit transient rentals:

- RMF-2 (Residential Multi-family 2)
- CL (Commercial Lodging)
- CG Commercial General)
- R (Resort, including master plan areas)
- SP (Specific Plan, including North Village and Clearwater)

This list is intended as a guide only. Although the above zones permit transient use generally, other regulations, such as those found in master plans, CC&Rs, or project conditions of approval may prohibit transient rental within a particular development.

Generally, transient rental of single family homes is prohibited. A zoning map can be found on the Town's website.

What is transient occupancy tax (TOT)?

Transient occupancy tax, or TOT, is a 13% tax that is charged "for the privilege of occupancy of any transient occupancy facility." The tax is required to be paid to the operator of the transient occupancy facility at the time the rent is paid. It is the operator's responsibility to remit the TOT to the Town.

Do I need to pay TOT?

If you are renting your unit as a transient rental, even if it is only for one weekend a year, you need to pay TOT. This includes single-family homes and other units that are not permitted to rent nightly, but may be doing so illegally. TOT shall be remitted for each night the unit is rented.

Do I need a business tax certificate?

Yes, if you are renting your unit on a transient basis.

Do I need a transient occupancy tax certificate?

Yes. You are required to purchase a transient occupancy certificate for each rental unit to post in your transient rental property. This is included as part of Schedule E or F in the business tax certificate application.

What is the difference between a business tax certificate and a transient occupancy tax certificate?

Business tax is an annual tax and is required for all business activity. The transient occupancy tax certificate is a one-time purchase that is non-transferable. This certificate is required to be posted in your transient rental unit.

Do I need a business tax certificate if all of my rentals are handled through a reservation company?

If all of your rentals are handled through a reservation company, most reservation companies will purchase the transient occupancy tax certificate and collect and remit the TOT to the Town. You may wish to check with your reservation company to confirm that this is being taken care of. If you rent your unit by owner in addition to renting with a property management company, you are also required to obtain a separate business tax certificate and transient occupancy tax certificate.

How do I apply for a business tax certificate?

The Town's website contains information regarding business tax certificates, including an application for a business tax certificate: <http://www.ci.mammoth-lakes.ca.us/index.aspx?NID=182>. Transient Rentals fall under schedule F for condominium rentals and schedule E for hotels, motels, lodges, and campgrounds. This application can be mailed back to the Town, or submitted in person. The total cost for one unit is \$118.00 (\$65.00 application fee, \$5.00 planning review fee, \$25.00 fee to rent one unit, \$23.00 TOT certificate fee). Additional costs apply for additional units. Business tax certificates are required on or before the first day business commences; penalties will apply for late filings. If you have additional questions regarding this process please contact the Finance Department at (760) 934-8989 ext. 273.

Do I have a business tax certificate?

To find out if you have a valid business tax certificate on file, please contact the Finance Department at (760) 934-8989 ext. 273 or your property management company.

What is illegal rental activity?

Illegal rental activity is any rental activity that is not consistent with the Town's Zoning Ordinance, or any rental activity that is not compliant with the Transient Occupancy Tax Ordinance. This can include transient rental of units located in zones that prohibit transient rentals. It can also include transient rentals in a zone where it is permitted, but when the TOT is not remitted to the Town.

How can I report illegal rental activity?

If you suspect illegal rental activity, you may submit an anonymous tip via the Town's TOT hotline at (760) 934-8989 ext. 275 or on the Town's website via the Transient Occupancy Tax information page. Please include any information that you have that would substantiate the claim, along with the property address and owner's name if you have it. You may also email tot@ci.mammoth-lakes.ca.us. Note that emails are not anonymous, however, staff will do its best to keep your information private.

Questions & Anonymous TOT Hotline

If you have questions about TOT enforcement, or if you would like to report suspicious activity or rental advertisements please contact our anonymous hotline. The Town will follow-up on any reports submitted. The Hot Line Number is (760) 934-8989 ext. 275 or email your information to: TOT@ci.mammoth-lakes.ca.us.

Register for CodeRED

Residents of Mono County can register their cell phones to receive emergency CodeRED (reverse 911) alerts from Mono County. This is a county public service available to all Mono County residents so please tell your friends and neighbors in Mono County that they can register for this service. CodeRED announcements are for personal notification and will not replace CERT CAHAN notification. Here is how to sign register/sign up using the INTERNET:

- Go to monosheriff.org
- Scroll down left side panel to CodeRED community notification system;
- Click on it and follow directions.

Town Outdoor Lighting Ordinance

In 2003, the Town adopted Exterior Lighting Ordinance 17.36.030 to eliminate light pollution and preserve views of our starry skies. The outdoor lighting ordinance was adopted to encourage residents to administer a lighting system that not only promotes public safety and night-time ambiance but to maximize energy conservation. To eliminate glare and light trespass into neighboring properties and roadways, the outdoor lighting fixtures on your property should be shielded and re-directed to shine downward or changed out to a lower wattage. More information about responsible lighting can be found at www.crlaction.org.