



**Town of Mammoth Lakes  
Parks and Recreation Department**  
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## MEMORANDUM

Date: August 14, 2017  
To: Community Center Tennis Enthusiasts  
From: Stuart Brown, Parks and Recreation Director & Public Information Officer

**RE: COMMUNITY CENTER TENNIS COURT REHABILITATION UPDATE**

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Thank you for the opportunity to provide you with an update on the rehabilitation of the Community Center Tennis Courts and to reaffirm the Town's commitment to these valuable recreation amenities. The Parks and Recreation Department's mission is to *"provide multi-purpose, year-round, indoor and outdoor recreation opportunities accessible to all residents and visitors."* The entire department takes this mission very seriously, as does the Recreation Commission.

At the end of every year the Recreation Commission provides input, recommendations and ultimately approves the annual Capital Improvement Project (CIP) and Major Maintenance Project List. On January 10, 2017 the Commission by unanimous motion approved the parks maintenance work plan of the Parks and Recreation Department. Of the many projects identified for repair, \$30,000 was allocated for the rehabilitation of the Community Center Tennis Courts. The Commission has been and remains very much aware of the 'poor' state of the courts and the required maintenance required to return them to acceptable playing conditions.

Throughout winter, staff spent considerable time talking with multiple licensed and professional tennis court contractors to thoroughly and accurately define the scope of work based on the allocated funds. In April, staff finalized the bid documents and posted the bid package on the Town's website for the crack repair and surfacing of the community center tennis courts (Project no. cap 17-001). One bid was submitted prior to the May 22 deadline from Trueline Construction and Surfacing Inc. for \$51,650. Based on California Public Contract Code Section 20166 and the fact that it was considerably over budget, Town Council rejected the bid on June 21.

Since June, Town staff conducted additional research and are now working with Great Western Recreation, part of US Communities to perform the required crack repair and surfacing of the community center tennis courts. In late July, a scope of work was agreed upon that included the crack repair of all six courts, with the main courts (1 & 2) scheduled for a complete resurfacing for a total cost of approximately \$25,000. Work was scheduled to commence in October based on the availability of contractors traveling from Southern California, however, Town staff made the decision to postpone the repairs until spring of 2018 based on the damage sustained to the courts during winter. This will allow the contractor (subject to weather and snow conditions) to complete the work prior to the summer season allowing our tennis community the opportunity to play on repaired and resurfaced courts for the entire summer/fall season.

The Town understands and acknowledges your frustrations with the condition of the courts and the perceived lack of maintenance. Please rest assured that the entire Parks and Recreation Department is committed to providing our community with quality, safe and enjoyable recreation facilities. We take tremendous pride in our work efforts and are committed to delivering our stated mission.

I encourage you to stay connected and involved with the Parks and Recreation Department and the many events, activities, camps and programs offered at our facilities by our dedicated and passionate team of recreation professionals.

Please don't hesitate to contact any of our staff or myself directly at (760) 965-3696 in the future regarding the Community Center Tennis Courts.

Thank you again for this opportunity to address your concerns.

We truly are all recreation, all the time!

Sincerely,

A handwritten signature in black ink that reads "Stuart Brown". The signature is written in a cursive, flowing style with a large, prominent initial "S".

Stuart Brown  
Parks and Recreation Director