

TOWN COUNCIL STAFF REPORT

Title: Approval of Appropriations Limit, Investment Policy, and Annual Budget for Fiscal Year 23-24.

Meeting Date: June 21, 2023

Prepared by: Dan Holler, Town Manager
Rob Patterson, Administrative Services / Finance Director

RECOMMENDATION:

It is recommended that Council take the following actions:

1. Adopt a resolution establishing the Town of Mammoth Lakes appropriations limit for Fiscal Year 23-24.
2. Adopt a resolution reaffirming the Town of Mammoth Lakes Investment Policy for Fiscal Year 23-24.
3. Adopt a resolution reaffirming the Town of Mammoth Lakes Reserve Policy for Fiscal Year 23-24.
4. Adopt a resolution reaffirming the Town of Mammoth Lakes Debt Policy for Fiscal Year 23-24.
5. Adopt a resolution approving the Annual Budget for the Town of Mammoth Lakes for Fiscal Year 23-24, as presented or with Council directed modifications.

APPROPRIATION LIMIT:

The California Constitution sets limits on the amount of Tax Revenues that may be appropriated by a local government. Each year the Town must adopt a resolution setting the appropriation limit that will be applied in the adoption of the budget. The State provides guidelines for the calculation which allow the limit to be adjusted by defined factors. The Town's limit is adjusted by the combination of the change in the County population and the California per Capita Income. The population of Mono County decreased by .03% and California per capita income changed by 4.44% for a combined adjustment of 4.41% for FY23-24. The appropriations limit for the Town increased from \$30,563,494 to \$31,910,937. The Town's appropriation of tax revenues subject to the limit are under the allowed amount.

INVESTMENT POLICY:

Each year the staff reviews the Town's Investment Policy and has the Council take action to reaffirm the policy and to approve any changes. Over time minor adjustments are made to the policy to better meet the needs of the Town to meet regulatory changes, to adopt best practices or to allow added flexibility in managing the Town's portfolio. This policy has one update for FY23-24, recommended to edit a mid-year policy update adopted by Town Council on 1/18/2023. This mid-year updated added a new investment vehicle, California Asset Management Program (CAMP) with an annual limit of \$20,000,000. Based on the performance of investments in CAMP, staff is recommending a limit increase to \$45,000,000. Funds invested in CAMP were removed

from Local Agency Investment Fund (LAIF). Both CAMP and LAIF are similar municipal investment funds offered to municipal governments. The Pooled Money Investment Account (PMIA) offers local agencies the opportunity to participate in a major portfolio with professional investment staff at no additional cost. The rate of return under CAMP has outperformed LAIF 3-1 for the last fiscal year. The Town continues to invest a small portion of funds in LAIF to maintain the account. No additional changes are necessary for FY23-24.

RESERVE POLICY:

The reserve policy was established several years ago and was based on a percentage of General Fund revenue. Two years ago, when budgeted General Fund revenue was reduced significantly, staff thought it was not prudent to tie reserve to these reduced amounts and established a baseline revenue for the policy. This baseline revenue is reviewed annually based on the growth of General Fund Revenue. For FY23-24 staff has increased the baseline to \$30,000,000 and updated the target funding appropriately. Starting in FY23-24, Town Council approved funding of both Reserve for Economic Uncertainty (REU) Operating Reserve (OR) during the budget preparation. As a result of this policy decision, both these reserve elements are funded to policy to begin the fiscal year. The elements of the policy are discussed below.

The Reserve for Economic Uncertainty (REU) was established to minimize the impact to town services in the event of a long-term revenue shortfall from an economic downturn or other localized event that negatively affects the Town's revenue sources. These localized events could be in the form of a natural disaster that affects the town itself or access to the town. The funding target is 20% of baseline revenue or \$6,000,000 for FY23-24. Staff includes interest earned from the Mono County Investment Pool to reduce the General Funds needed to meet policy during the budget process. This element is fully funded and in compliance with the policy.

Operating Reserve (OR) is engaged to weather short-term economic impacts or to take advantage of unanticipated funding needs such as grant opportunities, response to damaged facilities, unanticipated short-term declines in revenue or new state and federal cost mandates. The funding target is 5% of baseline revenue (\$30,000,000) or roughly \$1,500,000. This element is fully funded and in compliance with the policy.

Debt Reserve (DR) was established to provide funding to cover the Town's debts in the event of a long-term revenue shortfall from an economic downturn or other localized event that negatively affects the town's revenue sources. The funding target is 50% of the annual debt service paid by the General Fund. The two bonds that qualify are the Lease Revenue bond for the Police Facility (2015) and the Taxable Judgement Obligation bond for MLLA settlement refinancing (2017). The target funding based on these two obligations is \$1,100,000. This reserve is fully funded and in compliance with the policy.

The fourth element of the reserve policy is funding \$100,000 to the contingency fund as part of the budgeting process. The contingency reserve is designed to meet smaller unanticipated costs within the operating budget. It may also be used to meet other shortfalls in funding for capital projects. This item was included in the budget development for FY23-24 and is in compliance with the policy.

DEBT POLICY:

This Debt Management Policy has been developed to provide guidance in the issuance and management of debt by the Town or any other public agency for which the Town Council sits as its legislative body and is intended to comply with Government Code Section 8855(I), effective on January 1, 2017. The main objectives are to establish conditions for the use of debt; to ensure that debt capacity and affordability are adequately considered; to minimize the Town's interest and issuance costs; to maintain the highest possible credit rating; to provide complete financial disclosure and reporting; and to maintain financial flexibility for the Town.

Debt, properly issued and managed, is a critical element in any financial management program. It assists in the Town's effort to allocate limited resources to provide the highest quality of service and facilities to the public. The Town desires to manage its debt program to promote economic growth and enhance the vitality of the Town for its residents and businesses.

Staff does not recommend any adjustments to the Debt Policy for FY23-24. Council may amend the policy, as it deems appropriate from time to time in the prudent management of the debt of the Town.

BACKGROUND:

The Budget: A Policy, Financial, Management and Planning Tool

The budget is the Town's financial plan used to achieve policy goals and the established work program the fiscal year through the allocation of financial resources. The budget reflects directed investment in people, equipment, technology, capital projects and service improvements which are managed to achieve Town priorities and policy objectives. The level and scope of services planned out for the current year, with a look to the future needs of the community. Although it is important to express the budget in monetary terms because of the need for a common denominator, a budget should be looked upon as more than a just a set of numbers for the Fiscal Year.

The budget represents public policy incorporating legislative direction and oversight and administrative and legal controls. Budgeting is the process used for organizing human resources, equipment, materials, and other resources necessary to implement public policy directives, legal mandates, provide for public enjoyment and quality of life and to ensure public safety. The resources provided through the budget process is the means to achieve these objectives. The budget is also a management tool as it supports the work program designed to accomplish organizational objectives. The Strategic Priorities of the Town Council are reflected in the budget as are the ongoing provision of core services and enhanced services and programs for residents and guests.

The financial plan incorporated into the budget supports the current the fiscal year requirements, but also looks to maintain future financial stability and investment. This includes setting and funding reserves, managing ongoing costs, and planning for and incrementally funding capital investments. The process incorporates financial plans for major equipment replacement and to maintain and update operational systems. The Budget reflects planning for the operational costs of new facilities, maintenance of capital improvements, and incremental costs of ongoing services.

The Town's tourism reliant economy requires planning for investment in public amenities and experiences within our natural landscape in partnership with federal agencies and other partners.

Budgetary Basis

The effective period of a budget is one fiscal year: July 1 to June 30. Certain services and activities are required by law and several revenues are restricted for specific purposes. The budget is organized by "fund", as the Town utilizes the principles fund accounting to manage financial resources. A fund is a collection of accounts that record resources together with related requirements for a specific type of activity or objective. The Town maintains hundreds of revenue and expenditure accounts within 40 funds.

The budget may be the most important managerial tool available to local government, given that almost everything local government does is reflected in the budget. Virtually all governmental activities are funded through the budget, and budgeting and financial management is a continuous process. This makes the budget an effective tool for public officials, provides effective resource allocation system, and is used at every level of governmental activity.

The budget is prepared on a line-item (account) basis by fund and department using historical trends, outside agency and consultant information, and management experience. A review of each revenue and expenditure is completed in preparing the budget. The Town's annual operating budget is prepared in conformity with Generally Accepted Accounting Principles (GAAP). The Town's accounting system is organized and operated on a fund basis. As previously mentioned, funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with policy direction, special regulations, or legal restrictions.

All governmental funds are accounted for using the modified accrual basis of accounting in which revenues are recognized when they become measurable and available to finance expenditures of the fiscal period. Expenditures, except for un-matured interest on long-term debt, are recognized in the accounting period in which the liability is incurred. For example, sales and use taxes are considered "measurable revenue" when they are received by the Town. Revenues earned in the prior fiscal year are considered measurable and available if received by the Town within 60 days after year-end. The accounting records for enterprise and internal service funds are maintained on a full accrual basis. Accordingly, revenues are recognized in the accounting period earned and expenses are recognized in the period incurred. Trust and agency funds are accounted for on a cash basis (these funds are not included in this presentation).

Town Manager Budget Guidelines and Direction

The Town has enjoyed continued strong growth of revenues following the pandemic impacts of a few years ago. Visitation remain strong and the demand for lodging has kept the average daily rates high for the lodging community. The needs of the community and growth of Town core services has also grown with the addition of departments and expanded growth of the services they provide.

Department Heads have worked to develop their budgets to reflect the core services and anticipated impacts of the coming fiscal year. We have several large projects in process for the next year and some of those impacts are reflected in the budget as estimates. Actual impact, expense and

revenue, is yet to be determined. The budget reflects investments to achieve Town Council Strategic Priorities including funding for the Housing Now! initiative, investments in sustainable recreation partnerships and projects, infrastructure planning and construction, community facilities, and enhanced municipal services. The budget continues to reflect a conservative approach in current and long-term operational costs. The approach provides for stable levels of service, investment in capital infrastructure, and the ability to invest in creating a more resilient community.

Budget Assumptions and Direction

The following assumptions and direction were used in developing the FY23-24 Budget:

1. The full funding of the Town's Reserve for Economic Uncertainty (REU), and Operating Reserve (OR) were funded to the updated baseline target during the budget process.
2. Base General Fund operating budget includes \$18.0 Million in base transient occupancy tax (TOT). This reflects a conservative approach to the budgeting this revenue source to allow for ongoing investment in priority capital programs and current service levels.
3. TOT allocation to Tourism, Transit and Housing remained at 18.08%, 6.54%, and 6.54% respectively for FY23-24. Agencies supported receive a flat amount, based on their contract with the Town with additional revenues used to meet defined operational programs, capital requirements and to investment in Town priorities such as the Housing Now! initiative. These additional investments are determined by Town Council action during quarterly budget review.
4. Programs previously funded through the direct allocation of funding to Mammoth Lakes Tourism are included as part of the Town' budget, including Mammoth Lakes Chamber of Commerce (\$300,000). Community/Trail Host program (\$100,000), King's Hockey Marketing (\$100,000), and fish stocking (\$50,000).
5. Continued allocation of \$580,000 for Road rehabilitation and related capital projects supported by reserves.
6. Employee costs associated with new 3-year labor agreement along with merit increases or other obligated costs increases were updated. This includes modifications to salary schedules for general employee associations of 8% and non-represented employees supporting 6.0% pay adjustment.
7. The Measure R budget includes two projects with one-time funding, \$250,000 for future trail construction and \$350,000 for CRC interior improvements.
8. The Measure U budget includes three one-time funding recommendations, \$180,300 programming funding to provide advance funding of 1 year for budget timing, \$300,000 to MACC (new 250 seat performing arts auditorium) construction, and \$300,000 for Amphitheater design on Mammoth Lakes Foundation property.

The budget includes a robust capital program focused on achieving Town Council Strategic Priorities using a mix of revenues sources. Specific areas are noted and discussed in more detail throughout the budget information provided below. These assumptions and Council direction provide the base for preparing the recommended final budget.

Personnel Adjustments

The FY23-24 Budget reflects minor increases in full-time to meet core service staffing levels. Over the past few years strategic steps have been taken in the growth of Town core services, providing

additional resources in areas that will provide the greatest benefit to the community. In FY23-24, 4.0 full time positions were added, and 2.0 full-time equivalent (FTE) were added as part-time staff. These positions reflect our commitment to efficiency noted above but also the successful implementation of critical Town programs like public safety and recreation programs. The following narratives provide more information on the 4.0 full-time positions added:

Recreation Supervisor - Adult Programming and Facility Operations

The Recreation Supervisor is responsible for delivering primarily Adult (18+ years) recreation programming and the operation and programming of Town-owned or managed parks and facilities, excluding the Community Recreation Center (CRC). Primary duties include delivering scalable and sustainable, year-round adult programming for residents and visitors, such as adult clinics, leagues, tournaments, activities, and events. Primary responsibilities also include the operations and programming of the Whitmore Pool, Whitmore Track and Sports Field, Community Center & Tennis Courts, proposed Pickleball Center, Shady Rest Park & Disc Golf Park, Trails End Park & Volcom Brothers Skatepark, Mammoth Creek Park and the Edison Theatre. Position may support other supervisory functions performed by the Parks and Recreation Department. The position is necessary to effectively manage the span of control over programs and staff (full time and part time) in the implementation of services and programs.

Police Officer

The addition of a police officer was approved in mid FY22-23 in response to potential loss of some patrol officers to other agencies. The Town's police force operates 24 hours a day, 7 days a week with the current staff. This work plan doesn't have the capacity to absorb a loss of an officer without requiring significant overtime and burden on existing staff. The addition of this officer provides additional capacity and prepares for potential retirements or other loss of personnel. In the past, the Town has been successful at attracting the lateral move of officers from other agencies when needed, however the last recruitment process resulted in a stark change from previous with a low number of qualified applications. The Town also has a desire to augment police staff by one officer to open the opportunity for an assigned detective position. This is an important position that would assist with investigations. This position will allow officers to continue to focus on patrol and related duties, provide greater attention to certain cases, enhance coordination with other agencies and can still support patrol operations when necessary. Currently this critical need is dependent on work by each patrol officer and relies more on the availability of the District Attorney investigative personnel.

Police Recruits

As stated under the Police officer section, the Town is having more difficulty recruiting law enforcement positions. One way staff have addressed this is to place recruits in the POST academy. This is an effective process as you are typically drawing from existing community members, people who are already established with housing and roots locally. This process provides an opportunity for community members seeking a career in law enforcement. The last time the Town put a recruit through the academy was 2006. That officer is still employed with the Town today. The academy will take approximately 6 months for the recruit to graduate. After graduation, if they pass the academy, they will be a part of our patrol force working with a field training officer for an additional 4 months. So, start to finish, a recruit is almost a full year until they are considered ready for patrol on their own.

Part-Time

Staff have also made appropriate adjustments to part-time staff as our structure and amenities have come online. The Police Department has an ongoing program to use Reserve Officers. These officers are generally retired officers living in the area and provide a variety of support services to the Department. This includes, event assistance, conducting background checks on new officers, limited backfilling of patrol when officers are out or in the case of significant calls for service, assistance with investigative follow up, traffic operations and may assist with transport of people to jail. The budget includes funding for one reserve officer recently hired as a Reserve Officer.

The key adjustments from recreation are additional programs that will come online with the Community Recreation Center (CRC). These adjustments will result in approximately 1200 additional hours per year. The programs and staffing are dependent on the recruitment of part-time staff. In the Fall of FY22-23, the outdoor host program shifted from being under MLTPA to the Town. The costs for program are now part of our labor costs rather than a contract expense. The positions are managed by the Office of Outdoor Recreation. This is better aligned with funding and oversight being provided by the Office of Outdoor Recreation. Additional part-time hours are also reflected in trail maintenance/construction and grooming program, which are subject to weather conditions and permitting process.

In total the changes reflected in new staff introduced in FY22-23 or recommended for FY23-24 have increased the labor expense by \$658,669 which is 35.9% of the total labor increases reflected in this budget.

Town of Mammoth Lakes Chart of Accounts

General Fund : Used to account for activities primarily supported by taxes, grants, and similar revenue sources	Internal Service : Used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments on a cost-reimbursement basis.
100 General Fund 101 General Fund Comprehensive Leave	910 Garage Services 915 Vehicle Replacement 930 EE 125 & Insurance Benefits
Capital Projects : Used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets	Trust & Agency : Fiduciary funds are used to account for resources that a government holds as a trustee or agent on behalf of an outside party and that cannot be used to support government's own programs
300 Capital Projects 830 DIF Admin 831 DIF General Facilities & Equipment 832 DIF Law Enforcement 833 DIF Storm Drains 834 DIF Parks & Recreation 835 DIF MCOE Library 836 DIF Streets & Circulation 837 DIF Child Care 838 DIF Fire Facilities & Equipment 841 DIF Transit & Trails	850 Juniper Ridge AD 853 Bluff's Maint District 1996-4 854 North Village CFD 2001-1 856 Old Mammoth Rd BAD 2002-01 857 North Village BAD 2002-2 858 Fractional Mello CDF 2004-01 859 Mello Roos CFD 2005-01 In Lieu 860 Transit Facilities CFD 2013-3 861 Mammoth View BAD 2014-01
Restricted Revenue : Restricted for specific uses and funds remain in accounts until appropriate uses are designated by State law or voter initiative	Enterprise Funds : Similar to business -used to account for activities that receive significant support from fees & charges
205 Solid Waste 210 Gas Tax 215 Measure R Trails 216 Measure R 217 Measure U 218 TBID 220 Airport 245 Housing & Community Development 250 LTC	Debt Service : Used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal & interest, restriction based on Council policy 990 Debt Service

Note: Total 37 Funds with Activity

Town of Mammoth Lakes - Combined Fund Statement
Fiscal Year 23-24

Fund #	Name	Revenue	Transfer In	Total Resources	Expenditures	Transfer Out	Total Appropriations	Change In Fund Balance
100	General Fund	\$ 30,131,165	\$ 440,000	\$ 30,571,165	\$ 21,970,119	\$ 8,583,681	\$ 30,553,800	\$ 17,365
101	Comprehensive Leave	\$ 379,024	\$ -	\$ 379,024	\$ -	\$ -	\$ -	\$ 379,024
205	Solid Waste	\$ 150,000	\$ -	\$ 150,000	\$ 103,463	\$ -	\$ 103,463	\$ 46,537
210	Gas Tax	\$ 2,841,033	\$ 2,672,520	\$ 5,513,553	\$ 5,150,862	\$ 466,999	\$ 5,617,861	\$ (104,308)
215	Measure R - Trails	\$ -	\$ 550,000	\$ 550,000	\$ 300,000	\$ -	\$ 300,000	\$ 250,000
216	Measure R - Sales Tax	\$ 1,500,000	\$ -	\$ 1,500,000	\$ 129,150	\$ 1,750,482	\$ 1,879,632	\$ (379,632)
217	Measure U - Utility Tax	\$ 880,000	\$ -	\$ 880,000	\$ 776,870	\$ 715,000	\$ 1,491,870	\$ (611,870)
218	Tourism Business Improvement District (TBID)	\$ 6,668,250	\$ -	\$ 6,668,250	\$ 6,668,250	\$ -	\$ 6,668,250	\$ -
220	Airport Operations	\$ 1,324,327	\$ 875,551	\$ 2,199,878	\$ 2,280,362	\$ -	\$ 2,280,362	\$ (80,484)
240	Long Valley Pit	\$ 26,000	\$ -	\$ 26,000	\$ 3,000	\$ -	\$ 3,000	\$ 23,000
245	Housing & Community Development	\$ 376,000	\$ 1,454,494	\$ 1,830,494	\$ 5,335,000	\$ -	\$ 5,335,000	\$ (3,504,506)
250	Local Transit Committee (LTC)	\$ 99,250	\$ -	\$ 99,250	\$ 59,250	\$ 40,000	\$ 99,250	\$ -
300	Capital Projects	\$ 16,522,227	\$ 1,137,691	\$ 17,659,918	\$ 45,559,160	\$ -	\$ 45,559,160	\$ (27,899,242)
830	DIF Admin	\$ -	\$ 43,400	\$ 43,400	\$ -	\$ -	\$ -	\$ 43,400
831	DIF General Facilities & Equipment	\$ 125,000	\$ -	\$ 125,000	\$ -	\$ 5,000	\$ 5,000	\$ 120,000
832	DIF Law Enforcement	\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 2,600	\$ 2,600	\$ 62,400
833	DIF Storm Drains	\$ 115,000	\$ -	\$ 115,000	\$ -	\$ 4,600	\$ 4,600	\$ 110,400
834	DIF Parks & Recreation	\$ 140,000	\$ -	\$ 140,000	\$ -	\$ 5,600	\$ 5,600	\$ 134,400
835	DIF Mono County Office of Education - Library	\$ 80,000	\$ -	\$ 80,000	\$ 76,800	\$ 3,200	\$ 80,000	\$ -
836	DIF Streets & Circulation	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ 1,400	\$ 1,400	\$ 33,600
837	DIF Mono County Office of Education - Child Care	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 4,000	\$ 4,000	\$ 96,000
838	DIF Fire Facility, Vehicle & Equipment	\$ 225,000	\$ -	\$ 225,000	\$ 216,000	\$ 9,000	\$ 225,000	\$ -
841	DIF Transit & Trails	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ 8,000	\$ 8,000	\$ 192,000
850	Juniper Ridge	\$ 48,000	\$ 75,000	\$ 123,000	\$ 66,799	\$ -	\$ 66,799	\$ 56,201
853	Bluffs - Operations	\$ 165,900	\$ 54,308	\$ 220,208	\$ 282,131	\$ -	\$ 282,131	\$ (61,923)
854	North Village - CFD	\$ 522,690	\$ -	\$ 522,690	\$ 522,690	\$ -	\$ 522,690	\$ -
856	Old Mammoth Road -Budget Assessment District	\$ 241,658	\$ 75,000	\$ 316,658	\$ 606,572	\$ -	\$ 606,572	\$ (289,914)
857	North Village - Budget Assessment District	\$ 127,055	\$ 75,000	\$ 202,055	\$ 241,757	\$ -	\$ 241,757	\$ (39,702)
858	Fractional Mello-Roos - Community Facility District	\$ 631,000	\$ 187,000	\$ 818,000	\$ 686,600	\$ -	\$ 686,600	\$ 131,400
859	InLieu Mello-Roos - Community Facility District	\$ 2,470	\$ -	\$ 2,470	\$ 945	\$ -	\$ 945	\$ 1,525
860	Transit Facilities - Community Facility District	\$ 7,800	\$ -	\$ 7,800	\$ 3,008	\$ -	\$ 3,008	\$ 4,792
861	Mammoth View - Budget Assessment District	\$ 5,200	\$ -	\$ 5,200	\$ 5,200	\$ -	\$ 5,200	\$ -
910	Garage Services	\$ 1,493,653	\$ -	\$ 1,493,653	\$ 1,538,068	\$ 60,000	\$ 1,598,068	\$ (104,415)
915	Vehicle Replacement	\$ 922,674	\$ 340,000	\$ 1,262,674	\$ 2,152,000	\$ -	\$ 2,152,000	\$ (889,326)
930	Employee Insurance Benefits	\$ 329,376	\$ -	\$ 329,376	\$ 257,000	\$ -	\$ 257,000	\$ 72,376
990	Capital/ Debt Service	\$ -	\$ 3,273,382	\$ 3,273,382	\$ 2,804,495	\$ 340,000	\$ 3,144,495	\$ 128,887
	Reserve Accounts (REU, OR, Transit)	\$ -	\$ 746,216	\$ 746,216	\$ -	\$ -	\$ -	\$ 746,216
Total		\$ 66,479,752	\$ 11,999,562	\$ 77,733,098	\$ 97,795,551	\$ 11,999,562	\$ 109,795,113	\$ (32,062,015)

Labor / Staff Updates

Labor is the largest expense of the Town's budget covering salaries, health insurance, comprehensive leave, and retirement expenses. The Town is finalizing negotiations with three employee bargaining units and has made appropriate adjustments based on expected outcomes. This resulted in approximately 3% more salary expense than our original estimates. In addition to scheduled salary increases, some employees may earn merit increases, 5% per adjustment, while within the range of their salary. In addition, anticipated cost increases for certain benefits are reviewed to make sure increases are captured during the budget process. All salary adjustments are anticipated and captured within this budget.

Labor Costs - All Funds

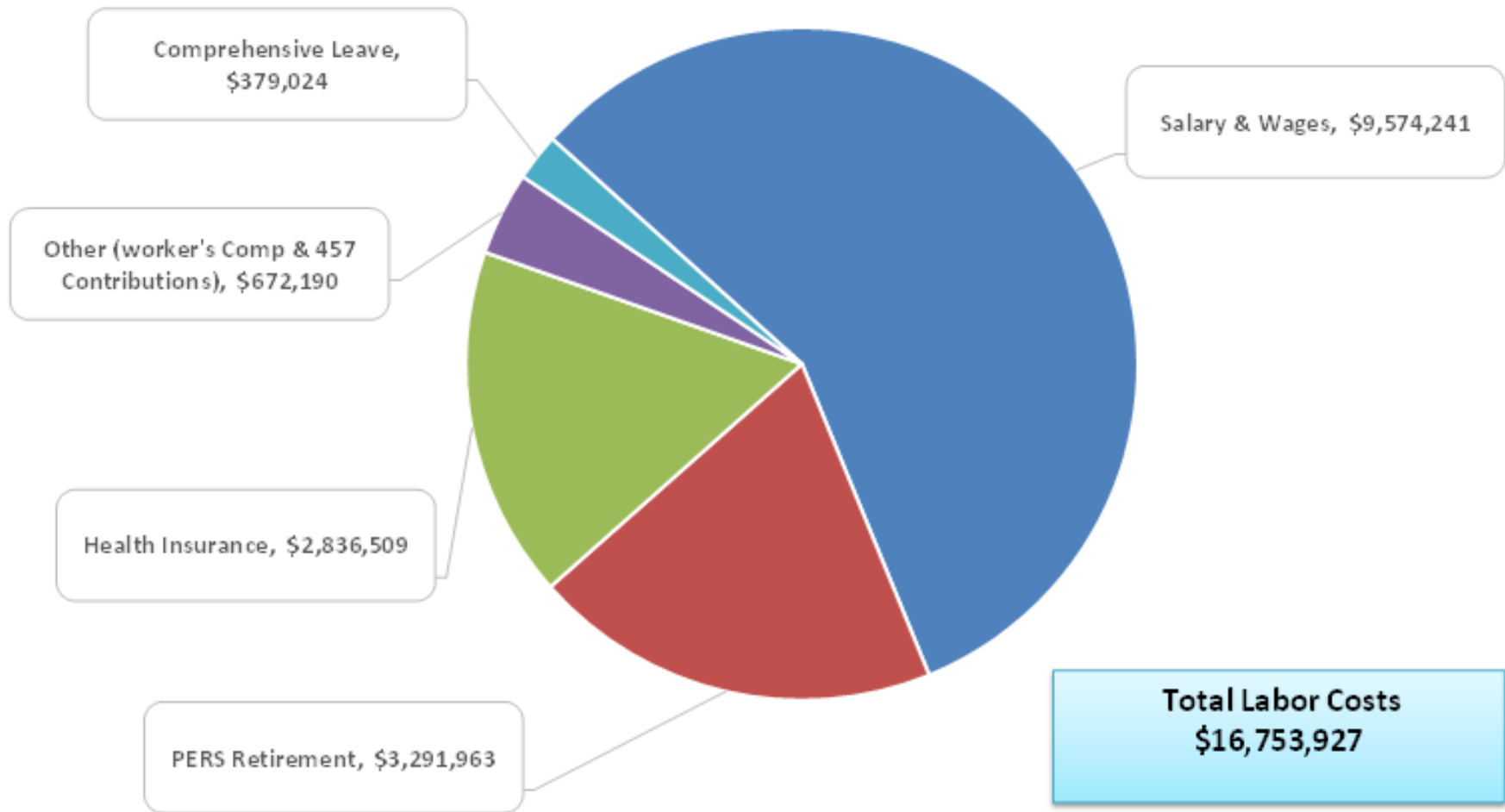
Item	FY23-24 Budget Total	FY22-23 Budget Total	Variance by Item	% of Total Labor
Salary & Wages	\$ 9,574,241	\$ 8,403,138	13.9%	57.1%
PERS Retirement	\$ 3,291,963	\$ 3,068,849	7.3%	19.6%
Health Insurance	\$ 2,836,509	\$ 2,591,871	9.4%	16.9%
Other (worker's Comp & 457 Contributions)	\$ 672,190	\$ 609,324	10.3%	4.0%
Comprehensive Leave	\$ 379,024	\$ 373,096	1.6%	2.3%
	\$ 16,753,927	\$ 15,046,277	11.3%	100.0%
		Variance \$ 1,707,650		
		% 11.35%		

Employee Count Comparison

Full Time Equivalent (FTE) = 1 FTE is 2,080 hours

Employee Statistics	FY23-24 Budget Count	FY22-23 Budget Count	Change
Full Time Employees	92.0	88.0	4.0
Part Time Employees - Measured in Full Time Equivalents (FTE)			
Police	0.8	0.3	0.5
Recreation Programs	9.0	8.4	0.6
Parks Maintenance	1.7	1.7	-
Finance	0.5	0.5	-
Arts & Culture	1.4	1.4	-
Planning & Building	0.5	0.5	-
Capital Projects	0.8	0.8	-
Airport Operations	0.9	0.9	-
Measure R - Trails	1.5	1.5	-
Outdoor Recreation	0.9	0.0	0.9
Roads & Snow Removal	1.4	1.4	-
Facilities Maintenance	0.3	0.3	-
Total Part Time Employees (FTE)	19.7	17.7	2.0
Total Employee (FTE)	111.7	105.7	6.0

Labor Costs - All Funds



Full-Time Staff

Account	Department	FTE	Salary	Comp	Leave	Health Insurance	457 Contribution	Total Health Ins	Worker's Comp	PERS	Total
100-413	Town Manager	2.0	\$ 361,696	\$	21,252	\$ 74,211	\$ 2,940	\$ 77,151	\$ 24,316	\$ 140,661	\$ 625,075
100-414	Town Clerk	2.0	\$ 188,182	\$	4,536	\$ 76,338	\$ 2,400	\$ 78,738	\$ 12,355	\$ 66,245	\$ 350,056
100-415	Finance	6.9	\$ 662,388	\$	28,953	\$ 268,597	\$ 8,894	\$ 277,491	\$ 44,314	\$ 211,350	\$ 1,224,495
100-417	Personnel	2.0	\$ 188,335	\$	13,519	\$ 61,702	\$ 3,000	\$ 64,702	\$ 12,941	\$ 59,957	\$ 339,453
100-420	Police	22.0	\$ 2,464,399	\$	78,139	\$ 565,300	\$ 7,800	\$ 573,100	\$ 163,002	\$ 1,189,775	\$ 4,468,414
100-432	Parks & Recreation Programs	4.3	\$ 382,655	\$	27,348	\$ 105,376	\$ 5,760	\$ 111,136	\$ 26,285	\$ 136,292	\$ 683,716
100-434	Whitmore Recreation Area	1.1	\$ 84,277	\$	5,385	\$ 27,271	\$ 1,308	\$ 28,579	\$ 5,748	\$ 27,921	\$ 151,910
100-436	Arts & Culture	0.0	\$ -	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100-438	Parks Maintenance	3.3	\$ 254,028	\$	17,950	\$ 74,866	\$ 3,924	\$ 78,790	\$ 17,436	\$ 92,309	\$ 460,514
100-440	Planning	4.6	\$ 480,116	\$	26,324	\$ 141,803	\$ 6,102	\$ 147,905	\$ 32,468	\$ 165,380	\$ 852,194
100-442	Building	4.0	\$ 340,155	\$	16,608	\$ 146,323	\$ 4,776	\$ 151,099	\$ 22,917	\$ 122,337	\$ 653,116
100-444	Code Compliance	1.0	\$ 72,924	\$	1,429	\$ 33,784	\$ 1,200	\$ 34,984	\$ 4,767	\$ 22,085	\$ 136,189
100-445	Housing	1.2	\$ 126,836	\$	4,981	\$ 43,516	\$ 1,482	\$ 44,998	\$ 8,451	\$ 47,435	\$ 232,700
100-460	Engineering	5.3	\$ 539,440	\$	32,818	\$ 141,074	\$ 6,862	\$ 147,935	\$ 36,687	\$ 182,468	\$ 939,349
100-464	Facilities Maintenance	0.8	\$ 38,941	\$	2,950	\$ 14,361	\$ 900	\$ 15,261	\$ 2,686	\$ 12,443	\$ 72,280
100-467	Office of Outdoor Recreation	3.0	\$ 243,499	\$	12,687	\$ 73,462	\$ 3,600	\$ 77,062	\$ 16,424	\$ 81,708	\$ 431,380
100-475	Transit	0.0	\$ 0	\$	-	\$ -	\$ -	\$ -	\$ 0	\$ 0	\$ 0
General Fund Total		63.4	\$ 6,427,870	\$	294,878	\$ 1,847,983	\$ 60,948	\$ 1,908,931	\$ 430,796	\$ 2,558,367	\$ 11,620,842

Full-Time Staff - Continued

Account	Department	FTE	Salary	Comp	Leave	Health Insurance	457 Contribution	Total Health Ins	Worker's Comp	PERS	Total
205-490	Solid Waste	0.1	\$ 6,438	\$	254	\$ 2,128	\$ 60	\$ 2,188	\$ 429	\$ 2,482	\$ 11,790
Solid Waste		0.1	\$ 6,438	\$	254	\$ 2,128	\$ 60	\$ 2,188	\$ 429	\$ 2,482	\$ 11,790
210-450	Maintenance Streets (May-Sept)	5.7	\$ 406,754	\$	16,623	\$ 161,628	\$ 6,852	\$ 168,480	\$ 27,143	\$ 133,950	\$ 752,951
210-452	Snow Removal (Oct-April)	7.5	\$ 530,801	\$	22,810	\$ 203,960	\$ 8,976	\$ 212,936	\$ 35,492	\$ 175,239	\$ 977,277
210-456	Facilities Maintenance	0.1	\$ 5,192	\$	393	\$ 1,915	\$ 120	\$ 2,035	\$ 358	\$ 1,659	\$ 9,637
Gas Tax		13.3	\$ 942,747	\$	39,826	\$ 367,503	\$ 15,948	\$ 383,451	\$ 62,993	\$ 310,848	\$ 1,739,865
215-511	Measure R - Trails	0.3	\$ 22,308	\$	677	\$ 6,510	\$ 408	\$ 6,918	\$ 1,474	\$ 6,827	\$ 38,203
Measure R - Trails		0.3	\$ 22,308	\$	677	\$ 6,510	\$ 408	\$ 6,918	\$ 1,474	\$ 6,827	\$ 38,203
220-471	Airport	4.8	\$ 386,909	\$	10,107	\$ 147,855	\$ 5,760	\$ 153,615	\$ 25,453	\$ 117,926	\$ 694,009
220-531	Airport AIP Capital Projects	0.2	\$ 19,507	\$	582	\$ 6,170	\$ 240	\$ 6,410	\$ 1,288	\$ 5,967	\$ 33,755
Airport		5.00	\$ 406,416	\$	10,689	\$ 154,025	\$ 6,000	\$ 160,025	\$ 26,741	\$ 123,894	\$ 727,764
250-540	LTC	0.0	\$ 7,342	\$	638	\$ 470	\$ 72	\$ 542	\$ 512	\$ 2,959	\$ 11,992
Local Transportation		0.04	\$ 7,342	\$	638	\$ 470	\$ 72	\$ 542	\$ 512	\$ 2,959	\$ 11,992
300-530	Capital Projects - Streets	0.0	\$ 2,716	\$	81	\$ 1,178	\$ 41	\$ 1,219	\$ 179	\$ 831	\$ 5,026
300-531	Capital Projects - Other	0.9	\$ 97,291	\$	5,934	\$ 33,724	\$ 1,171	\$ 34,895	\$ 6,618	\$ 32,311	\$ 177,049
Capital Projects		0.95	\$ 100,007	\$	6,015	\$ 34,902	\$ 1,212	\$ 36,114	\$ 6,797	\$ 33,141	\$ 182,075
857-452	OMR Assessment Snow Removal	0.4	\$ 24,695	\$	1,157	\$ 8,533	\$ 420	\$ 8,953	\$ 1,657	\$ 8,358	\$ 44,820
856-531	OMR Capital	0.0	\$ -	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
857-452	OMR Assessment Snow Removal	0.3	\$ 21,748	\$	937	\$ 8,063	\$ 372	\$ 8,435	\$ 1,454	\$ 7,127	\$ 39,702
858-436	Fractional MelloRoos	1.7	\$ 126,576	\$	4,385	\$ 45,561	\$ 2,040	\$ 47,601	\$ 8,396	\$ 39,372	\$ 226,331
Assessment		2.36	\$ 173,019	\$	6,480	\$ 62,157	\$ 2,832	\$ 64,989	\$ 11,508	\$ 54,858	\$ 310,852
910-456	Garage Facility Maintenance	6.6	\$ 534,824	\$	19,568	\$ 189,006	\$ 7,920	\$ 196,926	\$ 35,542	\$ 179,808	\$ 966,668
Garage Services		6.6	\$ 534,824	\$	19,568	\$ 189,006	\$ 7,920	\$ 196,926	\$ 35,542	\$ 179,808	\$ 966,668
Worksheet Total		92.0	\$ 8,620,970	\$	379,024	\$ 2,664,685	\$ 95,400	\$ 2,760,085	\$ 576,790	\$ 3,273,183	\$ 15,610,052

Part-Time Staff

Account	Department	Salary	FTE	Health Insurance	PARS	Total
100-410	Town Council	\$ 62,635	-	\$ 171,824	\$ 1,235	\$ 235,694
100-415	Finance	\$ 30,167	0.47	\$ -	\$ 595	\$ 30,762
100-420	Police	\$ 63,439	0.76	\$ -	\$ 1,251	\$ 64,689
100-432	Recreation Programs	\$ 169,403	4.13	\$ -	\$ 3,340	\$ 172,743
100-434	Whitmore Recreation Area	\$ 101,765	2.34	\$ -	\$ 2,006	\$ 103,771
100-436	Arts & Culture	\$ 54,780	1.41	\$ -	\$ 1,080	\$ 55,860
100-438	Parks Maintenance	\$ 65,983	1.66	\$ -	\$ 1,301	\$ 67,284
100-440	Planning & Building	\$ 18,689	0.47	\$ -	\$ 368	\$ 19,057
100-464	Facilities	\$ 15,674	0.34	\$ -	\$ 305	\$ 15,979
100-467	Office of Outdoor Rec	\$ 40,966	0.94	\$ -	\$ 808	\$ 41,774
		\$ 623,502	12.53	\$ 171,824	\$ 12,287	\$ 807,614
210-452	Temp Snow Removal	\$ 83,456	1.41	\$ -	\$ 1,645	\$ 85,101
215-438	Measure R - Trails	\$ 59,649	1.49	\$ -	\$ 1,176	\$ 60,825
220-471	Airport Operations	\$ 56,091	0.94	\$ -	\$ 1,106	\$ 57,197
300-530	Capital Projects - Streets	\$ 15,474	0.38	\$ -	\$ 301	\$ 15,775
300-531	Capital Projects - Other	\$ 15,474	0.38	\$ -	\$ 301	\$ 15,775
		\$ 30,949	0.77	\$ -	\$ 602	\$ 31,550
858-436	Fractional MelloRoos	\$ 99,625	2.49	\$ -	\$ 1,964	\$ 101,589
		\$ 953,271	19.6	\$ 171,824	\$ 18,780	\$ 1,143,875

Number of Employees

Full-time employment	92.0
Part-time employment (FTE)	19.6
	<u>111.6</u>

Fund 100 - General Fund

Revenue

The budget revenue projections presented to Council during the tentative budget presentation in June were finalized and all analysis had been completed. Therefore, no adjustments were made to the General Fund Revenue for FY23-24 and the projected revenue is \$30,553,800. Below is a summary of key revenue components for the General Fund.

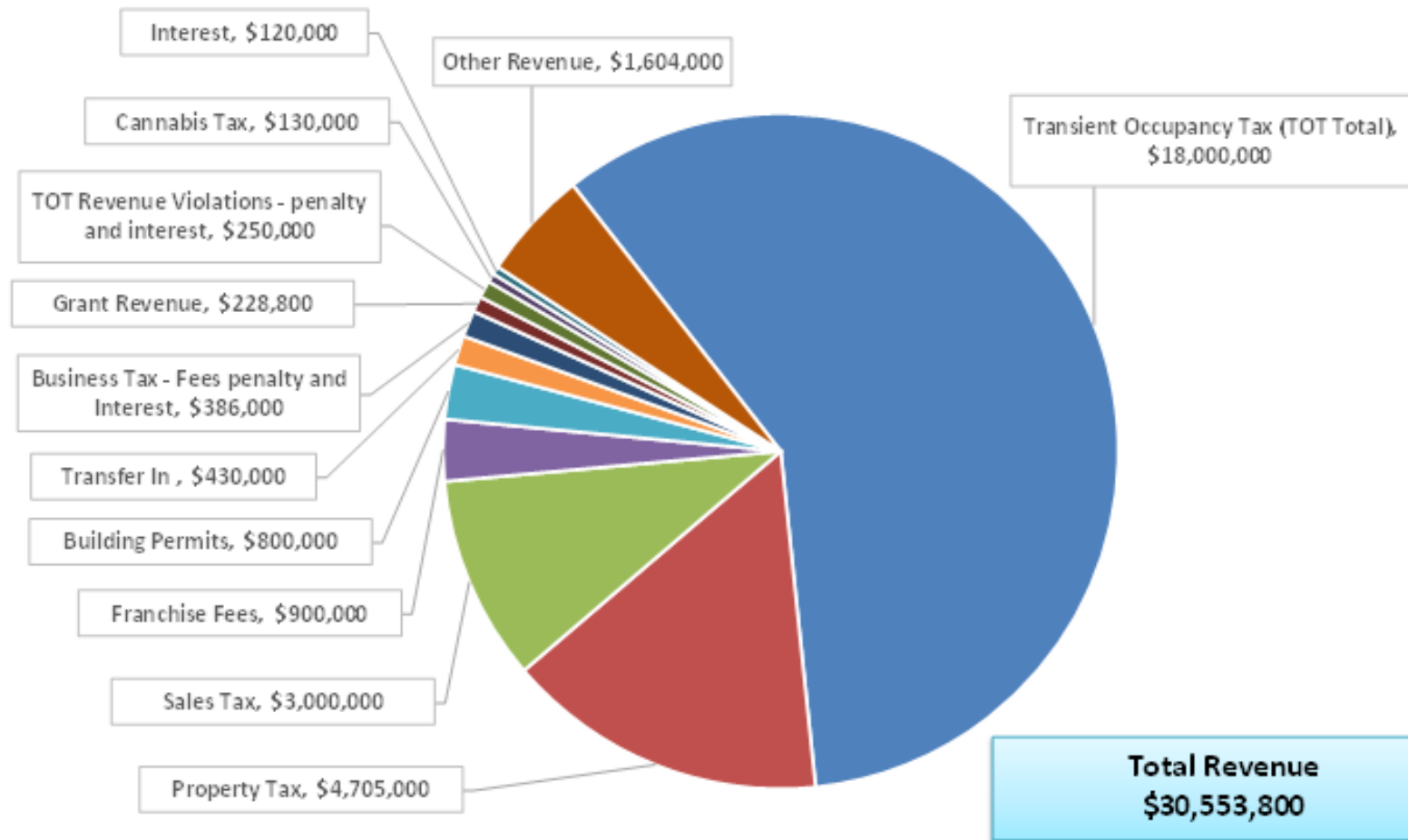
Key Revenue Components - General Fund

Item	Amount	% of Total Revenue
Transient Occupancy Tax (TOT)	\$ 18,000,000	58.9%
Property Tax	\$ 3,755,000	12.3%
Sales Tax	\$ 3,000,000	9.8%
Community Development Permits	\$ 1,226,500	4.0%
Property Tax in Lieu VLF	\$ 950,000	3.1%
Franchise Fees	\$ 900,000	2.9%
Business Tax - Fees penalty and Interest	\$ 562,000	1.8%
Other Revenue	\$ 573,500	1.9%
Recreation Programs	\$ 380,000	1.2%
TOT Penalty and Interest	\$ 250,000	0.8%
Public Safety	\$ 325,800	1.1%
Transit Fee	\$ 135,000	0.4%
Interest	\$ 120,000	0.4%
Charges for Services (TBID Collection, Clerk Duties, Snow Removal Civic Center)	\$ 181,000	0.6%
Whitemore Pool County Share 50%	\$ 195,000	0.6%
Total Budgeted Revenue	\$ 30,553,800	100.0%

Major Revenue Components

Item	FY20-21 Actual	FY21-22 Actual	FY22-23 Adopted Budget	FY23-24 Proposed Budget	Variance to FY22-23	%	% of Total Revenue
Transient Occupancy Tax (TOT)	\$ 15,911,859	\$ 16,599,247	\$ 16,000,000	\$ 18,000,000	\$ 2,000,000	12.5%	58.9%
TOT Revenue Violations	\$ 94,039	\$ 148,977	\$ 100,000	\$ 100,000	\$ -	0.0%	0.3%
TOT Penalty and Interest	\$ 267,207	\$ 167,766	\$ 150,000	\$ 150,000	\$ -	0.0%	0.5%
Total TOT Revenue	\$ 16,273,104	\$ 16,915,990	\$ 16,250,000	\$ 18,250,000	\$ 2,000,000	12.3%	59.7%
Property Tax	\$ 4,054,115	\$ 4,572,245	\$ 4,650,000	\$ 4,705,000	\$ 55,000	1.2%	15.4%
Sales Tax	\$ 2,372,657	\$ 2,513,299	\$ 2,700,000	\$ 3,000,000	\$ 300,000	11.1%	9.8%
Franchise Fees	\$ 851,036	\$ 858,936	\$ 900,000	\$ 900,000	\$ -	0.0%	2.9%
Other Revenue							
Building Permits	\$ 623,387	\$ 934,970	\$ 760,000	\$ 800,000	\$ 40,000	5.3%	2.6%
Business Tax (New, Renewal, and Penalties)	\$ 360,535	\$ 336,897	\$ 336,000	\$ 386,000	\$ 50,000	14.9%	1.3%
Cannabis Tax	\$ 160,539	\$ 161,553	\$ 130,000	\$ 130,000	\$ -	0.0%	0.4%
Interest	\$ 353,569	\$ 150,389	\$ 85,000	\$ 120,000	\$ 35,000	41.2%	0.4%
Grant Revenue	\$ 481,925	\$ 380,379	\$ 228,800	\$ 228,800	\$ -	0.0%	0.7%
Transfer In	\$ 1,326,724	\$ 623,000	\$ 375,000	\$ 430,000	\$ 55,000		1.4%
Misc Revenue	\$ 183,164	\$ 1,770,424	\$ 1,216,090	\$ 1,604,000	\$ 387,910	31.9%	5.2%
Total Budgeted Revenue (General Fund)	\$ 27,040,754	\$ 29,218,082	\$ 27,630,890	\$ 30,553,800	\$ 2,922,910	10.6%	100.0%

FY23-24 General Fund Revenue



Expenditures

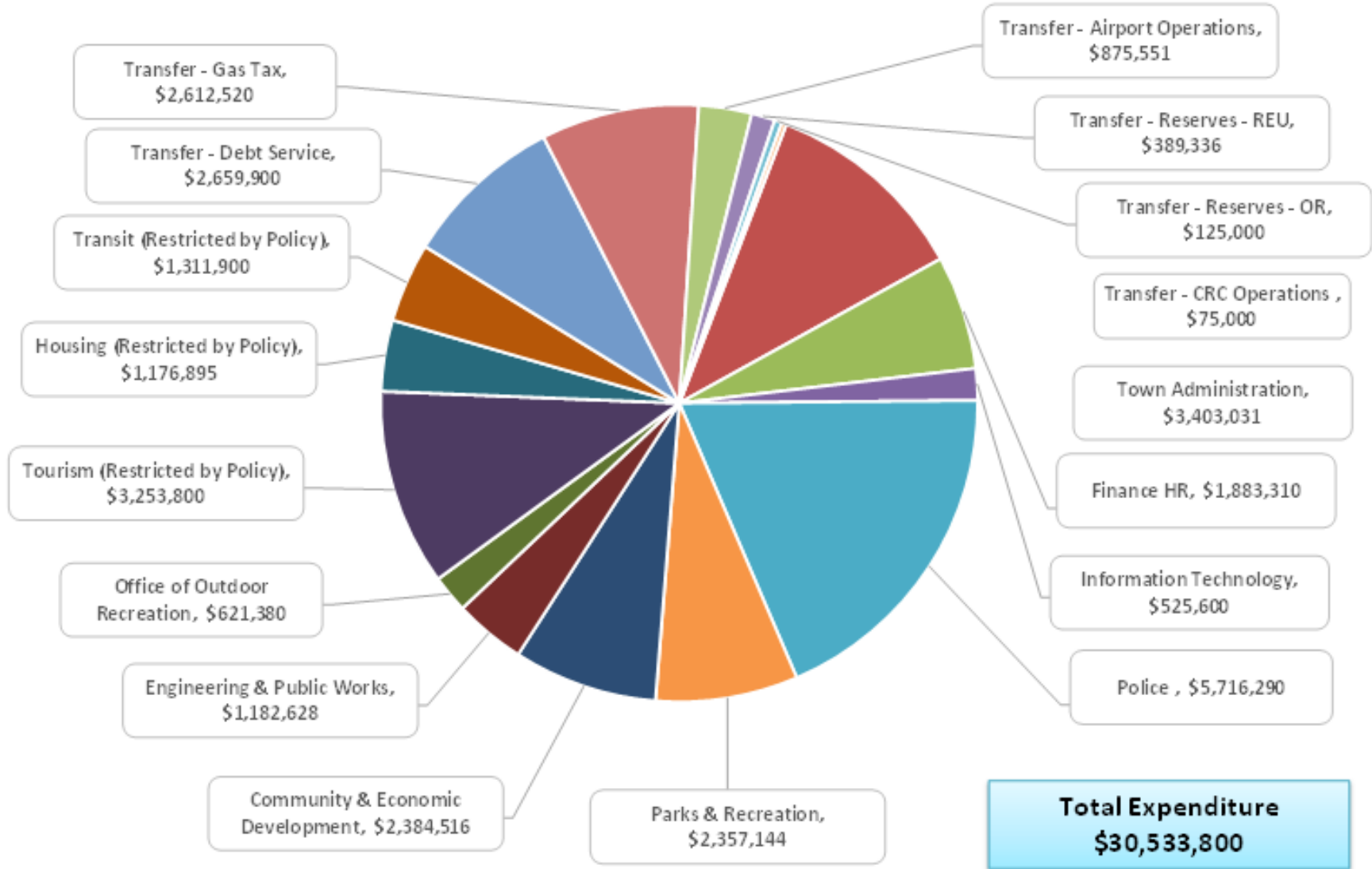
The budget expenditure projections presented to Council during the tentative budget presentation in June were finalized and the analysis was completed. Therefore, no adjustments were made to the General Fund Expenditures for FY23-24 and the projected expenditure is \$30,553,800. Below is Department Expense Summary for the General Fund.

Department Expense Summary

General Fund Expenditures by Department

Department	FY20-21 Actual	FY21-22 Actual	FY22-23 Budget	FY23-24 Budget	Variance to Prior Year Budget	
DEPT 410 - TOWN COUNCIL	\$ 118,017	\$ 124,737	\$ 183,449	\$ 255,694	\$ 72,245	39.4%
DEPT 412 - LEGAL SERVICES	\$ 106,568	\$ 184,795	\$ 190,000	\$ 225,000	\$ 35,000	18.4%
DEPT 413 - TOWN ADMINISTRATION	\$ 563,323	\$ 509,131	\$ 636,886	\$ 698,575	\$ 61,690	9.7%
DEPT 414 - TOWN CLERK	\$ 294,432	\$ 314,754	\$ 381,324	\$ 392,806	\$ 11,482	3.0%
DEPT 415 - FINANCE	\$ 1,092,313	\$ 1,160,340	\$ 1,383,402	\$ 1,506,857	\$ 123,455	8.9%
DEPT 416 - GENERAL SERVICES	\$ 1,877,094	\$ 1,318,118	\$ 1,534,135	\$ 1,830,956	\$ 296,821	19.3%
DEPT 417 - HUMAN RESOURCES	\$ 319,968	\$ 341,290	\$ 347,129	\$ 376,453	\$ 29,324	8.4%
DEPT 418 - INFORMATION SERVICES	\$ 474,367	\$ 549,065	\$ 495,600	\$ 525,600	\$ 30,000	6.1%
DEPT 420 - POLICE SERVICES	\$ 4,522,510	\$ 4,881,253	\$ 4,984,809	\$ 5,716,290	\$ 731,481	14.7%
DEPT 432 - RECREATION PROGRAMS	\$ 624,730	\$ 574,119	\$ 960,710	\$ 1,124,759	\$ 183,049	19.1%
DEPT 434 - WHITMORE POOL & REC AREA	\$ 205,918	\$ 209,019	\$ 378,207	\$ 402,542	\$ 24,335	6.4%
DEPT 436 - ARTS & CULTURE	\$ -	\$ -	\$ 92,242	\$ 98,160	\$ 5,918	100.0%
DEPT 438 - PARKS, BLDGS & TRAIL MAINT	\$ 603,037	\$ 644,301	\$ 769,561	\$ 829,844	\$ 60,283	7.8%
DEPT 440 - PLANNING DIVISION	\$ 924,409	\$ 975,956	\$ 1,032,722	\$ 1,276,951	\$ 308,993	29.9%
DEPT 442 - BUILDING DIVISION	\$ 654,846	\$ 541,755	\$ 823,170	\$ 869,116	\$ 45,945	5.6%
DEPT 444 - CODE COMPLIANCE	\$ 79,841	\$ 109,078	\$ 126,369	\$ 140,289	\$ 13,920	11.0%
DEPT 445 - HOUSING PROGRAMS & PLANNING	\$ 969,091	\$ 678,308	\$ 1,046,200	\$ 1,176,895	\$ 130,695	12.5%
DEPT 460 - ENG, PUBLIC WORKS & ADMIN	\$ 689,694	\$ 478,660	\$ 919,087	\$ 1,011,869	\$ 92,783	10.1%
DEPT 464 - FACILITIES MAINTENANCE	\$ 99,841	\$ 130,539	\$ 132,017	\$ 170,759	\$ 38,742	29.3%
DEPT 467 - OFFICE OF OUTDOOR RECREATION	\$ -	\$ -	\$ 608,205	\$ 621,380	\$ 13,175	100.0%
DEPT 475 - TRANSIT SERVICES	\$ 897,668	\$ 923,219	\$ 1,171,200	\$ 1,311,900	\$ 140,700	12.0%
DEPT 480 - TOURISM & BUSINESS DEVELOPMENT	\$ 2,855,864	\$ 2,054,333	\$ 2,892,300	\$ 3,253,800	\$ 361,500	12.5%
Sub-Total	\$ 17,973,534	\$ 16,702,771	\$ 21,088,723	\$ 23,816,494	\$ 2,811,535	13.3%
Transfer Out	\$ 10,789,898	\$ 9,264,681	\$ 6,509,350	\$ 6,737,307	\$ 227,957	3.5%
Total General Fund	\$ 28,763,431	\$ 25,967,452	\$ 27,598,073	\$ 30,553,800	\$ 3,039,492	11.0%

FY23 - 24 General Fund Expenditure



Fund 205 Solid Waste

The Solid Waste Fund accounts for restricted revenues related to providing solid waste related services and programs and was established in FY18-19. The majority of the solid waste programs and services are provided by Mammoth Disposal under a Solid Waste Franchise Agreement. The Fund supports recycling and trash services for Town facilities, Town clean up, and staff time associated with managing the Solid Waste Franchise agreement and services. The renewal of the Solid Waste Franchise Agreement in FY 19-20 adjusted the franchise fees by 4.5% from 5% to 9.5%. Two percent of the increase was retained in the General Fund and 2.5% percent is deposited in the Solid Waste Fund. The fees deposited here represent an AB939 fee collected under the new franchise agreement and are estimated at \$150,000 for FY23-24. AB 939 fees are dedicated to meeting recycling mandates by funding facilities and programs to divert waste from landfills and increase recycling efforts. Previously an amount equal to 2% was being received and set aside for to assist in the development of new solid waste facilities, this amount was formally incorporated into the franchise fee with the new agreement resulting in a net franchise fee increase of 2.5%. A Solid Waste Parcel fee is levied in Mono County and was shared with the Town by the County under a previous agreement. The parcel fee may be used to fund solid waste-related infrastructure and operations. This past year the sharing of this fee with the Town was discontinued. The Town generates close to \$500,000 for solid waste services from the fee for County solid waste operations. With the closure of the Benton Crossing Landfill this year (Jan. 1, 2023), a portion of the fee will support the ongoing post-closure costs of the landfill. The Town will be working with the County to re-establish shared use of the Solid Waste Parcel fee to assist Town in meeting State related mandates and other solid waste related operations, as well as ongoing post-closure costs of the Benton Crossing Landfill.

Fund 210 Gas Tax

The Gas Tax Fund is the second largest operating fund following the General Fund. The fund provides for road infrastructure maintenance and snow removal. The revenue for FY23-24 includes \$2,818,033 in State Gas Tax funds. This includes the reimbursement for snow removal estimated at \$2,400,000. This reimbursement is significantly higher than prior years and is based on the snow year experienced in FY22-23. A portion of this reimbursement is transferred to the various assessment districts, estimated at \$175,000 in total. Since this revenue is based on prior year actual snow removal cost, Fund 210 will see an increase of 37.1% from prior year snow removal revenue. This annual fluctuation in current year expense and subsequent year revenue requires the Town to fund the excess cost of snow removal in heavy snow years. While this is always the dynamic of this fund, it has not been more evident than in the last three years where we have had near record high and low snowfall totals. The Fund is supported by a General Fund and Garage Services transfer of \$2,672,520 which is 13.5% lower than the prior year, which reflects the estimated higher reimbursement amount for snow removal. This level of State funding should not be counted on for future years and will require additional General Fund support in the future.

Gas Tax Fund Revenue by Category

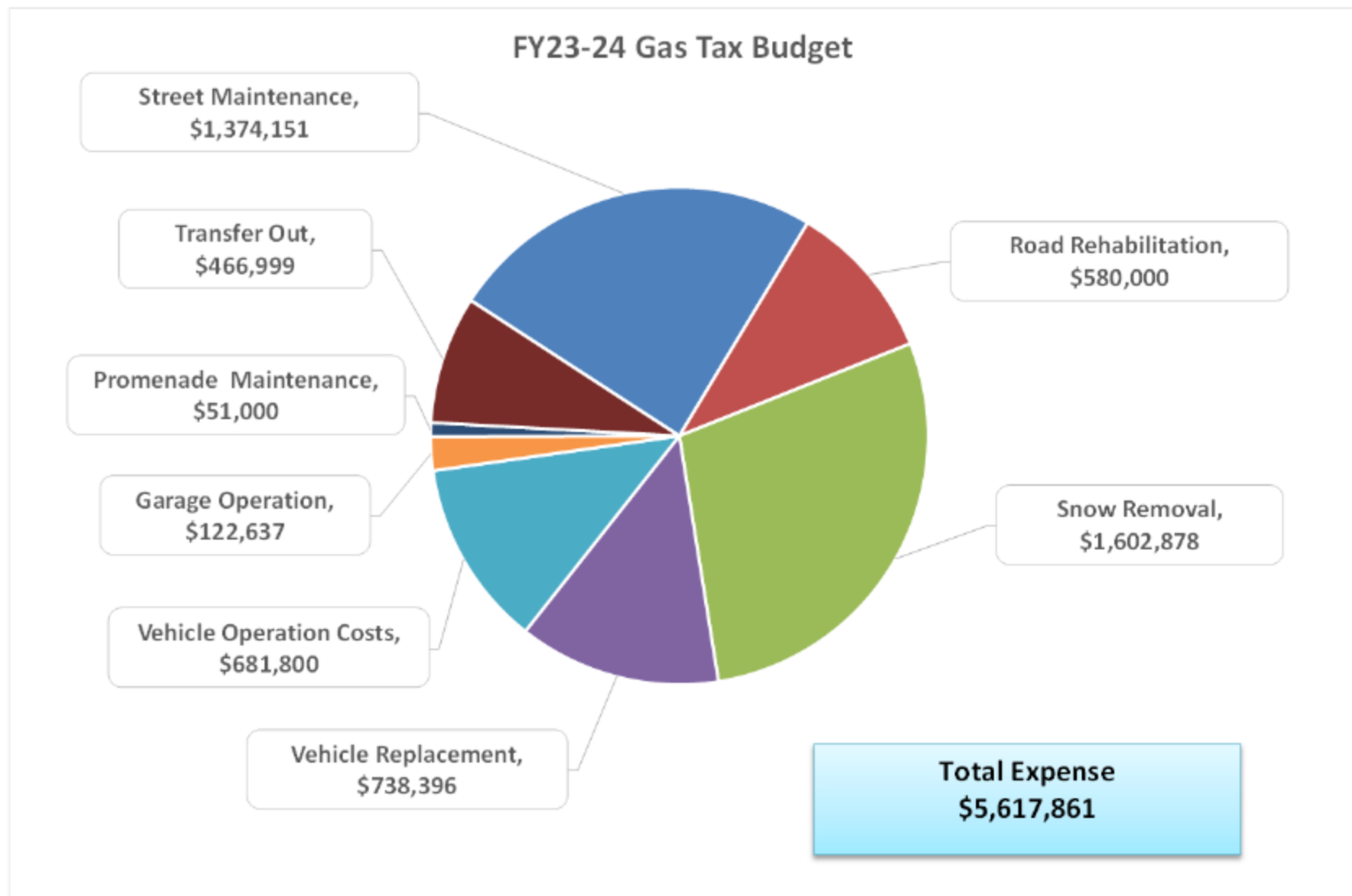
Item	FY2019-20 Actual	FY20-21 Actual	FY21-22 Actual	FY22-23 Budget	FY23-24 Budget	Variance to Prior Year Budget	
Gas Tax	\$ 206,948	\$ 208,821	\$ 223,898	\$ 230,342	\$ 230,342	\$ -	0.0%
Gas Tax - Snow Removal	\$ 1,999,871	\$ 2,186,069	\$ 1,531,985	\$ 1,750,000	\$ 2,400,000	\$ 650,000	37.1%
Gas Tax - SB1	\$ 142,612	\$ 139,710	\$ 161,785	\$ 187,691	\$ 187,691	\$ -	0.0%
Total Gas Tax	\$ 2,349,431	\$ 2,534,600	\$ 1,917,669	\$ 2,168,033	\$ 2,818,033	\$ 650,000	30.0%
Transfer In - General Fund & Garage Services	2,232,652	2,695,390	3,040,926	3,091,086	2,672,520	\$ (418,566)	-13.5%
Misc Revenue	26,567	50,838	137,112	23,000	23,000	\$ -	0.0%
Total Gas Tax Revenue	\$ 4,608,650	\$ 5,280,828	\$ 5,095,707	\$ 5,282,119	\$ 5,513,553	\$ 231,434	4.4%

Gas Tax Fund Expenditures by Category

Department	FY2019-20 Actual	FY20-21 Actual	FY21-22 Actual	FY22-23 Budget	FY23-24 Budget	Variance to Prior Year Budget	
Street Maintenance	\$ 899,943	\$ 1,082,159	\$ 1,499,890	\$ 1,283,889	\$ 1,374,151	\$ 90,262	7.0%
Road Rehabilitation	\$ 69,595	\$ 99,007	\$ 68,208	\$ 430,000	\$ 580,000	\$ 150,000	34.9%
Snow Removal	\$ 1,120,282	\$ 1,180,015	\$ 1,145,689	\$ 1,509,201	\$ 1,602,878	\$ 93,677	6.2%
Vehicle Replacement	\$ 668,246	\$ 815,227	\$ 738,020	\$ 770,364	\$ 738,396	\$ (31,968)	-4.1%
Vehicle Operation Costs	\$ 650,143	\$ 589,140	\$ 677,500	\$ 681,100	\$ 681,800	\$ 700	0.1%
Garage Operation	\$ 135,770	\$ 150,807	\$ 174,984	\$ 118,874	\$ 122,637	\$ 3,764	3.2%
Promenade Maintenance	\$ 50,796	\$ 57,464	\$ 48,323	\$ 51,000	\$ 51,000	\$ -	0.0%
Operational Costs	\$ 3,594,775	\$ 3,973,819	\$ 4,352,615	\$ 4,844,428	\$ 5,150,862	\$ 306,434	6.3%
Transfer Out - Assessment District Snow	\$ 155,206	\$ 101,230	\$ 77,251	\$ 100,000	\$ 279,308	\$ 179,308	179.3%
Transfer Out - SB1 & Road funds for Capital Proje	\$ 190,629	\$ 25,137	\$ 1,210,000	\$ 337,691	\$ 187,691	\$ (150,000)	-44.4%
Total Transfers Outs	\$ 345,835	\$ 2,003,461	\$ 2,003,461	\$ 225,609	\$ 466,999	\$ 241,390	107.0%
Total Gas Tax Expenditures	\$ 3,940,610	\$ 5,977,280	\$ 6,356,076	\$ 5,070,037	\$ 5,617,861	\$ 547,824	10.8%

Projected change in Gas Tax Fund Balance

\$ (104,308)



Measure R and U – Restricted Funding

Revenues generated from two voter initiatives commonly referred to as Measure R and Measure U are restricted in use by the language of the initiatives. The Town Council has designated Mammoth Lakes Recreation (MLR) to be the body to take public input on the proposed use of these funds and to make recommendations to Council for consideration. The MLR Board met on May 2, 2023 and held a public hearing to receive public comment and review the proposed budget allocations of Measure R and U funds.

The tentative budget includes the recommendations provided by MLR. This included ongoing expenses to manage the funds and maintain equipment and facilities secured by Measure R and U expenditures, debt payments and community support. An overview of the recommended budgets by MLR is discussed below.

Fund 215 / 216 – Measure R

Measure R (Fund 216) is budgeted to receive \$1,500,000 in Sales Transactions and Use Tax (TUT) revenues for FY23-24. The fund has operating expenditures of \$666,150 for FY23-24 and includes updates to support recreation in our community. The Community Recreation Center (CRC) is planned to begin operations in FY23-24 and the operational plan includes \$112,000 in annual support from Measure R. This support helps reduce the required fees to the public and therefore the affordability of the new center. The budget includes \$25,000 in support for the new Recreation Officer position. This position is assigned as the primary Town staff support working with Mammoth Lakes Recreation. The budget includes \$95,900 for the contract with Mammoth Lakes Recreation to fund operations for FY23-24. The transfer to Fund 215 Trails was increased in FY23-24 by \$50,000 to \$300,000 for trails construction/repair efforts.

In addition to the annual ongoing expenses, staff requested two one-time funding items from Measure R that require a planned use of fund balance. This occurs when the expenditures are budgeted to exceed the revenue for the year, thereby expending existing fund balance to cover those expenditures. Both requests were presented to MLR on 5/2/2023 and were approved for the FY23-24 budget. The first item is \$250,000 for future trails construction. Staff has included this in the budget as a transfer out to Fund 215, where trail construction funding is retained. Since these funds are intended for future construction projects, it is reflected as an increase in Fund balance. The second request is an allocation of \$350,000 for CRC interior improvements. This allocation will bring the balance for interior improvements to \$1,050,000 with \$350,000 previous allocated from Measure R and \$350,000 committed from General Fund. This work includes building out the concession and rental areas, offices, rubberized flooring, and community space/storage.

Measure R - Annual Revenue		
Sales Tax: Measure R *	\$	1,500,000
Total Annual Revenue	\$	1,500,000

Measure R - Annual Expenses		
Transfer to Fund 215 - Trails	\$	300,000
Community Recreation Center Support	\$	112,000
Transfer to Fund 100 - Trails Manager	\$	100,000
MLR Town Agreement - Administration	\$	95,900
Special Projects	\$	25,000
Office of Outdoor Recreation Manager	\$	25,000
Audit Services	\$	4,250
Equipment Replacement	\$	2,000
Equipment Maintenance	\$	2,000
Total Annual Expenses	\$	666,150

Measure R - Fund Balance Allocation		
Future Trails Construction - Fund 215	\$	250,000
CRC Interior Funding	\$	350,000
Measure R - One-Time Funding	\$	600,000

Measure R - Debt Service		
CRC Financing	\$	613,482
Measure R - Total Expense	\$	1,879,632

Change in Fund Balance	(379,632)
------------------------	-----------

In October 2017, the Town acquired \$5.5 million in debt secured by Measure R for construction of a multi-use facility. The annual payment for this 10-year bond is based on a payment schedule and includes \$613,482 for FY23-24. This payment is made from Measure R proceeds bringing total expenditures for Measure R Fund 216 to \$1,879,632. The current revenue and expenditure budget should reduce available fund balance by \$379,632 for FY23-24, considered a planned use of Fund Balance.

Measure R Trails (Fund 215) receives a transfer of \$300,000 which is increased by \$50,000 for FY23-24. These funds are used for trail construction along with some allocated staff full-time and part-time trails construction staff, operating expenses, contractual services and projects. As

mentioned earlier, an additional \$250,000 is distributed to fund 215 but not included in the annual expenses. This reserves those funds for a future trail construction project.

With the creation of the General Fund department 467 – Office of Outdoor Recreation in FY22-23, many of the trails administrative expenses have been moved to this new department. The only remaining labor expense in this fund is used specifically for trail construction. This includes an allocation of full-time public works maintenance worker who is allocated for the summer and a crew of part-time employees.

Measure R Trails

Revenue	Amount	Notes
Transfer In - Fund 216	\$ 550,000	Measure R - Trails Construction support
	\$ 550,000	
Expenditures		
Staff and Labor	\$ 99,028	Trail Construction Labor
Contractual Services	\$ 184,372	Funds available for contract trails production
Misc Expenses	\$ 16,600	
Total Expenditures	\$ 300,000	

Change in Fund Balance	\$ 250,000
-------------------------------	-------------------

* Capital Funding for Future Trails Construction

Fund 217 – Measure U

Measure U is projected to receive \$880,000 in Utility User Tax charges for FY23-24. This remains flat to previous year budget and actual revenue analysis. The breakdown in revenue is as follows:

Measure U - Annual Revenue		
Utility Tax: Telephone	\$	100,000
Utility Tax: Electricity	\$	530,000
Utility Tax: Gas	\$	250,000
Total Annual Revenue	\$	880,000

Operating expenses for FY23-24 are estimated at \$411,570, an increase of \$47,100 from previous years. The discussion below was presented at the May 2nd MLR meeting, outlining the intended programming updates. These recommendations were included in the Tentative budget presentation.

Programming

Mammoth Lakes Recreation (MLR) has established an effective process to allocate Measure U Funds for programming purposes. This effort is coordinated with partner agencies. The allocation

process is done each fiscal year and looks forward to the following fiscal year. The crossing of the fiscal year creates a budgetary challenge as the funds allocated in one fiscal year are technically allocated to the next year and the allocation process assumes funds will be available the next year for the actual funding. To address this funding over fiscal years a change in the budget process this year is recommended. The funding recommendation is to include in the Fiscal Year (FY) 2023-2024 budget an additional \$180,300 for the recently recommended programming allocations. This will fully fund the recommendations. This also allows the applicants to request funding and MLR to fully fund the commitments with appropriated funds in the same fiscal year. The base allocation for FY23-24 for programming is recommended at \$186,000. Also, there was a current year savings in lower than anticipated commitments of \$37,200. The full budget recommendation for Measure U programming or FY23-24 includes the base allocation of \$186,000 and the use of \$37,200 from fund balance to recognize these savings in the FY23-24 budget for a total allocation of \$223,200. The proposed budget shows a current allocation rounded to \$225,000. To recognize staff time spent on the allocation process for Measure U funding, the budget includes a \$10,000 allocation from Measure U for MLR to support this staff work.

Project Support

The Town, Mammoth Lakes Foundation, Cerro Coso College and other partners are continuing to move forward with the development of a new Performing Arts Auditorium, the rehabilitation of the Edison Theater, and small/medium sized outdoor amphitheater. To continue to keep these projects moving forward an additional budget request is included for FY23-24. The Town, through Measure U, has committed \$2.5 million to the new 250 seat Performing Arts Auditorium. The Town through Measure U has also committed \$300,000 in annual operational funding. The FY23-24 budget includes the committing the unused \$300,000 in operational funding from the current FY22-23 for the new facility. This will increase the commitment to \$2.8 million. The College has committed \$7,500,000 to the project. Private donors have also made contributions to the project through the Mammoth Lakes Foundation. Secondly, the properties that are currently used for smaller outdoor events as well as larger ones (Woods Site) are on the market and will at some point no longer be available. The long-term vision for the Mammoth Lakes Foundation property has included the development of a small to medium sized outdoor amphitheater (100-500 attendees). This includes events such as Shakespeare in the Woods. The budget includes a the \$300,000 as recommended by MLR to support the design of this project in the FY23-24. This will provide concept drawings, cost estimates, work with user groups and potentially detailed drawings. Additional future funding will be needed for the amphitheater's construction. The Town is funding support amenities including a restroom (\$300,000), an additional 40+/- parking spaces (\$400,000), and a dog park (\$200,000) on MLF property. These projects will increase the value of arts and culture offerings and add to the economic vitality and diversification of the Town.

Total one-time funding from Measure U is \$780,300 requiring a planned use of fund balance of \$311,870. Town Council has recommended the annual budget include an allocation of \$300,000 in annual operating expenses that will likely be needed once the project is completed and operational.

Measure U - Annual Expenses FY23-24		
Programming	\$	225,000
Office of Outdoor Recreation Coordinator	\$	75,000
Office of Outdoor Recreation Manager	\$	25,000
Special Projects	\$	25,000
Transit Services	\$	25,000
Edison Hall Operations	\$	15,000
MLR Town Agreement - Administration	\$	10,000
Event Contracts Processing	\$	5,320
Audit Services	\$	4,250
Equipment Replacement	\$	2,000
Total Annual Expenses	\$	411,570
Measure U - One-Time Expenses FY23-24		
Programming - Funding Recommendations FY22/23	\$	180,300
Allocation to MACC Construction	\$	300,000
Amphitheater Design	\$	300,000
Total Annual Expenses	\$	780,300
MACC Operating - Set aside future expense	\$	300,000
Change in Fund Balance		(611,870)

Fund 218 – Tourism Business Improvement District (TBID)

The TBID fund projections include revenues of \$6,668,250 for FY23-24. These numbers were calculated in conjunction with Mammoth Lakes Tourism analysis on years prior to the pandemic. The TBID account is a pass-through account, and the majority of these funds are transferred to Mammoth Lakes Tourism for marketing, advertising, promotion and MLT administration costs. The Town is budgeted to receive 2% of the revenue for collection and administration costs (\$133,365). The TBID renewal increased rates for Ski Area and Golf Course to 2.5% which will produce additional funding that can be used to support programs outlined in the TBID Management District Plan.

Airport Operational Fund (220)

The Airport continues to work on expansion of charter service and other expansion opportunities after commercial service was moved to Bishop in December of 2021. The Town's efforts for the second season of Advanced Air have been to maintain competitive ticket prices while improving service and customer experience. These efforts resulted in a very strong winter season with almost 200% increase passenger utilization. Staff continues to make minor modifications to the subsidy plan to ensure the service meets the needs of the community while seeking a reduction in overall subsidy costs. The previous Town subsidy of \$200,000 will need to be increased in FY23-24 to maintain current charter services. The amount is currently under negotiation. The charter service does not provide as much revenue opportunities for the airport and the core airport leadership team is working on expanded revenue opportunities. For FY23-24, the Town continues to rely on FAA

CARES grant funding to support operations, with a shift to greater contribution from the General Fund in order to reduce reliance on these operational grants in the near future. By contributing more from the General Fund, staff will extend the grant period while slowly reintroducing the support needs to the General Fund budget.

The expenditure budget for FY23-24 has some increases based on core management team and changes to leadership structure. The airport continues with the same staff plan from the previous year. There have been some changes in leadership that resulted in minor savings from salary which has been reallocated to other staff assignments in the budget plan. In addition to the labor costs, the core team is working with a consultant to develop staff and improve operational excellence in meeting FAA requirements. This consultant will help in the strategy and vision of the airport as it transitions into the next phase of programming and development. Below is the planned expenditure which should increase as capital projects costs are applied.

There are a number of grant projects funded for FY23-24. They include the finalization of the initial grant to design the AARF / SRE building. This project in the current design was not approved by FAA late in the process, resulting in a required redesign of the building. Staff is currently working to address the ineligible elements of the building and based on FAA comments. This redesign will be grant funded as part of the delayed status due to FAA feedback on the project design. A third capital project is planned for the year with the relocation of the Automated Weather Observation System (AWOS). This relocation is required to make way for the AARF / SRE building. Staff has estimated the cost of each of these projects and considered the normal grant allocation of 92% of project costs as potential FAA grants. The expected match for the Town, approximately 8%, is the planned use of Fund Balance of \$80,484 listed below. The Town does have enough fund balance in the form of capital project matching funds, to cover this expenditure.

Airport Fund Revenue by Category

Item	FY20-21 Actual	FY21-22 Actual	FY22-23 Budget	FY23-24 Budget	Variance to Prior Year Budget	
Airport Passenger Facility Fee	\$ 9,060	\$ -	\$ -	\$ -	\$ -	0.0%
Car Rental Fee	\$ 110,510	\$ 25,226	\$ 45,000	\$ 55,000	\$ 10,000	22.2%
Commercial Terminal Rent	\$ 113,749	\$ -	\$ -	\$ -	\$ -	0.0%
Hanger Ground Lease	\$ 97,524	\$ 100,914	\$ 110,000	\$ 110,000	\$ -	0.0%
FAA: Operations Grant CARES Act	\$ 315,804	\$ 780,979	\$ -	\$ -	\$ -	0.0%
FAA: Operations Grant (AIP 45 - ACRGP)	\$ -	\$ -	\$ 275,000	\$ -	\$ (275,000)	-100.0%
FAA: Operations Grant (AIP 47 - ACRGP)	\$ -	\$ -	\$ 400,000	\$ 300,000	\$ (100,000)	-25.0%
FAA: Capital Project Grants	\$ 899,666	\$ 1,312,047	\$ 445,000	\$ 746,347	\$ 301,347	67.7%
Other Revenues	\$ 63,258	\$ 36,981	\$ 52,900	\$ 112,980	\$ 60,080	113.6%
Total Airport Revenue	\$ 1,609,571	\$ 2,256,146	\$ 1,327,900	\$ 1,324,327	\$ (3,573)	-0.3%
Transfer In - General Fund	291,274	100,000	500,000	875,551	\$ 375,551	75.1%
Total Airport Revenues	\$ 1,900,845	\$ 2,356,146	\$ 1,827,900	\$ 2,199,878	\$ 371,978	20.4%

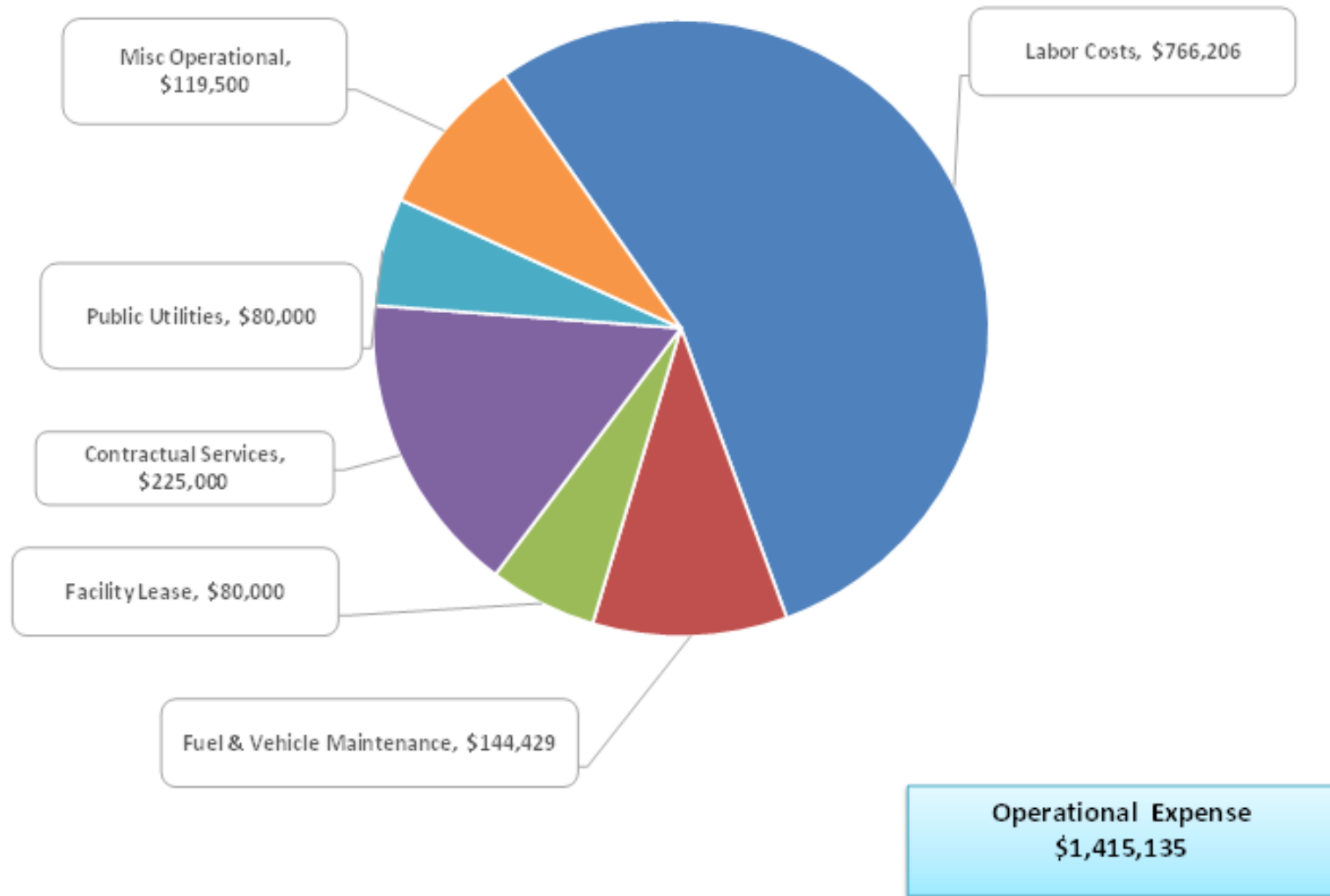
Airport Fund Expenditures by Category

Department	FY20-21 Actual	FY21-22 Actual	FY22-23 Budget	FY23-24 Budget	Variance to Prior Year Budget	
Labor Costs	\$ 496,757	\$ 782,185	\$ 756,372	\$ 766,206	\$ 9,834	1.3%
Fuel & Vehicle Maintenance	\$ 75,048	\$ 67,667	\$ 114,265	\$ 144,429	\$ 30,164	26.4%
Facility Lease	\$ 46,579	\$ 54,665	\$ 86,000	\$ 80,000	\$ (6,000)	-7.0%
Contractual Services	\$ 109,587	\$ 195,960	\$ 225,000	\$ 225,000	\$ -	0.0%
Public Utilities	\$ 59,583	\$ 60,580	\$ 65,000	\$ 80,000	\$ 15,000	23.1%
Misc Operational	\$ 329,483	\$ 302,197	\$ 106,500	\$ 119,500	\$ 13,000	12.2%
Operational Costs	\$ 1,117,038	\$ 1,463,255	\$ 1,353,137	\$ 1,415,135	\$ 61,998	4.6%
Labor Costs - Capital Projects	\$ 23,401	\$ 27,064	\$ 28,630	\$ 33,755	\$ 5,125	100.0%
Contractual Services - Capital Projects	\$ 442,487	\$ 191,302	\$ 491,000	\$ 831,472	\$ 340,472	69.3%
Capital Project Costs	\$ 465,888	\$ 218,366	\$ 519,630	\$ 865,227	\$ 345,597	66.5%
Total Airport Expenditures	\$ 1,582,926	\$ 1,681,622	\$ 1,872,767	\$ 2,280,362	\$ 407,595	21.8%

Projected change in Airport Fund Balance

\$ (80,484)

FY22-23 Airport Operational Budget



Fund 240 – Long Valley

This is a small fund and receives minimal revenue from private use of the “pit” for disposal of clean fill material. The pit is located near the Airport and receives clean fill material used to rehabilitate the site, as it was previously a site from which material was removed. The Town has also been working with the Forest Service on the removal and use of old asphalt grindings that were placed in the pit. The removal of this material assists with remediation of the site. Revenues are budgeted at \$26,000 with expenditures of \$3,000.

Fund 245 – Housing NOW! Initiative

The Housing Program fund has been used for several years to track grant funding for first time home buyers and Mammoth Lakes Housing buyback program for deed restricted properties. In FY20-21, staff adjusted the fund to include other housing programs and has recommended that all housing related allocations be transferred to this fund for better tracking. This effort created the “Housing NOW! Initiative, which encompasses several housing programs. Staff and Town Council have focused on transferring all available resources to this fund in support of our Housing Now! initiative. The various housing programs administered by the Town are designed to address various needs of the community with innovative ways to address this multi-faceted need. Funds are allocated to these programs during the quarterly budget updates, annual budget process and upon the receipt of various grants. The idea is to accumulate funds in each “program” so the Town can quickly respond when appropriate units or opportunities become available.

The various Town programs established under the Housing NOW! Initiative are discussed in detail below with some reconciliation of current year activity. In some cases, FY23-24 transactions are anticipated and included in the reconciliation.

Housing NOW! Initiative - Fund 245

Town Programs

Program	Balance
Bridge Program	\$ 1,110,710
Parcel Phase II	\$ 7,842,000
Creative Housing (Public / Private Partnerships)	\$ 454,001
HomeKey	\$ 400,000
MLH - Access Apartments	\$ 1,500,000
Revolving Loan Fund (RLF)	\$ 700,254
Housing NOW! Unallocated Program Funds	\$ 1,031,120

State Grants

Grant Program	Balance
Community Development Block Grant	\$ 90,283
HOME - Investment Partnership Program	\$ 123,310
Total Balance of Housing NOW! Funds	\$ 13,251,677

Above amounts reflect final balance after anticipated transactions

TOML – MLH Partnership Projects

The Town has four partnership programs with Mammoth Lakes Housing (MLH) that are included in our Housing NOW! initiative. MLH serves as a subrecipient of Town awarded State grants of CDBG or HOME Funds used for down payment assistance. In addition to these grant funds, MLH assists the Town in providing affordable housing solutions by partnering on projects or programs listed below.

Revolving Loan Fund (RLF)

MLH assist the Town in preserving the existing deed restricted units as well as furthering the program through new acquisitions like the Bridge Program stated above. The Town Deed Restriction Preservation program currently funded at \$750,000 to be used by MLH or the Town to buy back deed restricted units should a qualified buyer not be found within the allowed time frames. The program is funded primarily from in-lieu housing fees collected from new development projects. Staff is recommending program funding be increased to \$1,000,000 in FY23-24 using current in-lieu fees. Mono County also sets aside \$300,000 for this program. The increase in funding is reflective of efforts to increase the number of deed restricted ownership units.

Town Program: Revolving Loan Fund (RLF)		
FY21-22 Program Balance	\$	604,047
Revenue - FY22-23		
Interest	\$	2,835
Loan Repayment	\$	190,372 From sale proceeds
Total Revenue - Revolving Loan Fund	\$	193,207
Expenditure - FY22-23		
Outstanding Loan	\$	300,000 Short Term Loan - expect repayment
Total Expenditure - Revolving Loan Fund	\$	300,000
Balance Available Revolving Loan Fund	\$	497,254
FY23-24 Anticipated transactions		
Transfer in from Housing In-Lieu	\$	203,000 Increase RLF to \$1.0M (minus outstanding loan)

MLH Access Apartments

Mammoth Lakes Housing has an ongoing project to renovate a current commercial building in to an 11-unit (1-br) affordable housing project called Access Apartments. This project is located at 238 Sierra Manor Road. The project requires significant remodel and MLH has been working on several funding sources to achieve the work. To date, the Town has committed \$1.5 million in Town funds to support the project as well as sponsoring the CDBG Grant program for another \$3.0M. MLH has secured a HOME Grant for \$3.4M for the project. MLH continues to work to revise the project to control costs and is currently seeking additional funding necessary to complete the project.

Town Program: MLH Access Apartments		
FY21-22 Program Balance	\$	1,500,000
Revenue - FY22-23		
Total Revenue - MLH Access Apartments	\$	-
Expenditure - FY22-23		
Total Expenditure - MLH Access Apartments	\$	-
Balance Available MLH Access Apartments	\$	1,500,000
FY23-24 Anticipated transactions - Non Identified at this Time		



Homekey – Innsbruck Lodge

MLH has another affordable housing project in the Town, converting the former Innsbruck Lodge located at 913 Forest Trail, to produce 15 units of affordable housing and 1 managers unit. The property has been acquired and the full project is being scoped for final development. The various funding sources for the project include: Homekey state grant for \$4.56M, with the Town as a co-applicant on the grant. The Town has committed \$1.4 million of its own funding along with \$550,000 from Mono County for the project. The reconciliation below shows the transaction and available balance involving the Town's funds only.

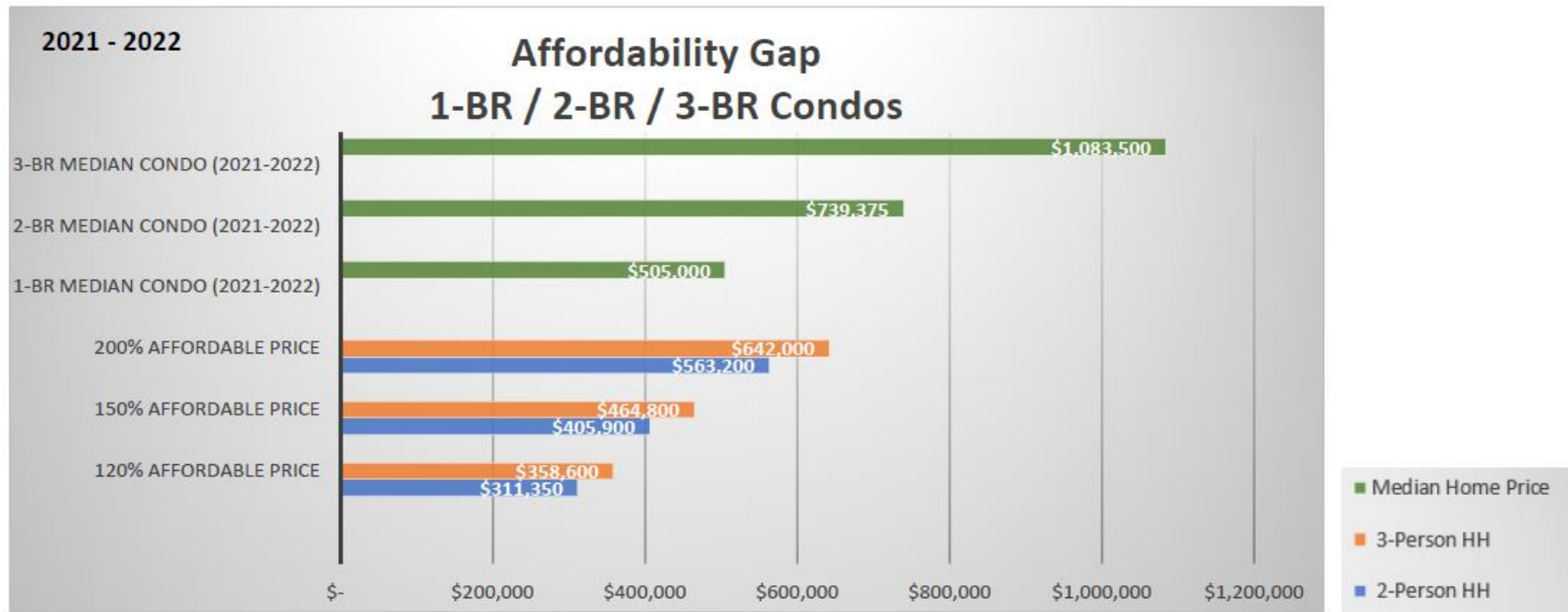


Town Program: Homekey		
FY21-22 Program Balance	\$	1,400,000
Revenue - FY22-23		
Total Revenue - HomeKey	\$	-
Expenditure - FY22-23		
Project Funding for Innsbruck Lodge	\$	953,734
Building Permit Cost for Innsbruck Lodge	\$	46,266
Total Expenditure - HomeKey	\$	1,000,000
Balance Available HomeKey	\$	400,000
FY23-24 Anticipated transactions - Non Identified at this Time		

Town Program – Bridge Program

The Town’s Bridge program is designed to acquire units for sale at market value and resale them to individuals at a subsidized rate, making them more affordable for home buyers. In exchange for these subsidized sales, the Town has a deed restriction on the property to ensure it remains in the affordable housing stock for the Town. The Town also retains the first right to repurchase the properties in the event the seller wants to sell the property and a qualified buyer is not secured. The Town has committed \$2.2M to this program. To date five housing units have been purchased for the purpose of making the units available to households earning 120% to 150% of the area median income (AMI). The funding provides a “bridge” for our local workforce to move from renting to homeownership. To date the program has acquired 5 units, transitioning 4 of them into private home ownership with deed restrictions. The average Town subsidy for the transaction is \$100K - \$150K per unit. One unit is currently for sale and interest rate hikes from the current economic situation have softened the ability for families to purchase the units. The Town also provides down payment assistance to address these challenges when necessary. Down payment assistance is provided from miscellaneous funding within Housing Now! initiative. Proceeds from the sale of these units are placed back in the program. Over time these funds will be diminished due to the affordable selling price. The goal of the program is to provide 10-12 households with affordable home ownership.

Bridge Program Available Balance for FY23-24 \$1,110,710.



Town Program: Bridge Program		
FY21-22 Program Balance	\$	358,225
Revenue - FY22-23		
Escrow Refunds	\$	500
Sale of Units	\$	439,515 2 Units Sold as Deed Restricted
Transfer In	\$	800,000 FY21/22 4th QTR Budget Amendment
Total Revenue - Bridge Program	\$	1,240,015
Expenditure - FY22-23		
Inspections	\$	614 On Purchased Properties
Land Acquisition	\$	486,916 Purchase of 1 unit
Total Expenditure - Bridge Program	\$	487,530
Balance Available Bridge Program	\$	1,110,710
FY23-24 Anticipated transactions - Non Identified at this Time		

Town Program - Parcel Phase II

Staff and the development team at Pacific West Communities have completed preliminary design work on the second phase of the Parcel. At this time, the project is envisioned to include 146 affordable units consisting of a mix of studio, 1 bedroom, 2 bedroom, and 3-bedroom rental units, plus 2 manager units (148 total units). The project is in the entitlement process with the intention of having it ready to re-submit for grant funding May 2023. The probable funding sources are well known, and an estimate of the Town's contribution has been based on these opportunities. The project is split in to two phases, Phase 2a – 72 units and Phase 2b -76 units. The initial estimated Town participation for Phase II is \$5,057,263 million consisting of \$3,842,000 in cash and \$1,215,263 in Development Impact Fee and Land loans and the funding was split between the two phases. However, these contributions were not adequate to make the grant applications submitted in 2022 competitive for State funding. Town is recommending additional contribution of \$4.0M from existing Housing NOW! funding to be allocated to this project for submittal of phase b of the project. Total Town General Fund “cash” contributions to Phase II of the Parcel project will be committed to Phase 2b in the amount of \$7,842,000.



Town Program: Parcel Phase II		
FY21-22 Program Balance	\$	1,200,000
Revenue - FY22-23		
Transfers In	\$	2,642,000
FY21/22 4th Qtr and FY22/23 Budgeted Transfer		
Total Revenue - Parcel Phase II	\$	2,642,000
Expenditure - FY22-23		
Total Expenditure - Parcel Phase II	\$	-
Balance Available Parcel Phase II	\$	3,842,000
FY23-24 Anticipated transactions		
From Housing Now Program Balance	\$	1,160,506
FY23-24 Budgeted Allocation	\$	1,339,494
Measure A allocation to Housing and Tourism		
Tourism Reserve	\$	700,000
FY21-22 Unallocated Balance		
Housing Reserve	\$	800,000
FY21-22 Unallocated Balance		
Total FY23-24 Anticipated transactions	\$	4,000,000

Town Program - Creative Housing Initiative (Public / Private Partnership)

This program is designed to set aside funding to partner with a private entity to develop affordable housing projects and has been used to address interim housing needs for Town employees. These projects often have price restrictions that do not make them an economically viable project for a private developer. The Town funds contribute to the affordability of the projects to help them “pencil” for the developer. In exchange, the housing stock is put into the affordable housing category, with various deed restrictions. The program can support long term rentals for local employees and may have income restrictions as well. The funding may also support for sale units with similar deed restrictions considered. The concept is to structure the rental housing with a lease(s) to local employers to support the financing of the project along with a Town grant. A regulatory agreement would be in place to cap maximum lease amounts and to address the potential future sale of the units. Employers may further subsidize rents to secure housing for their employees. To date, the Town has not been able to secure a private partner to move projects forward due to the economics of the projects. The Town has used a portion of the funds to acquire three-studio units and one two-bedroom unit. to assist the Town and other agency partners in transitioning employees to the region. The Town also owns a one-bedroom unit and two, two-bedroom units, which were purchased prior to the Housing NOW! Initiative.

Town Program: Creative Housing (Public / Private Partnerships)		
FY21-22 Program Balance	\$	789,761
Revenue - FY22-23		
Escrow Refund	\$	325
Total Revenue - Creative Housing Program	\$	325
Expenditure - FY22-23		
Escrow Deposit	\$	10,000
Inspection	\$	300
Purchase of Unit	\$	325,784
Total Expenditure - Creative Housing Program	\$	336,084
Balance Available Creative Housing Program	\$	454,001
FY23-24 Anticipated transactions - Non Identified at this Time		

Town Program – Housing NOW! – Unallocated Funds

When the Town allocates funding to the Housing NOW! initiative that is not designated for a specific program, the Town accumulates the funds in this section. The bulk of the expense in this section is the transfer of funds to defined programs or specific projects. The Town did place a transaction that involved several elements of the Housing NOW! initiative all in one transaction. The Town does anticipate moving \$1,160,506 from this section to the Parcel Phase II to complete the \$4.0M needed for grant application discussed above. Below is a reconciliation of the activity in the fund including the anticipated transaction.

Town Program: Housing Now - Unallocated Program Funds		
FY21-22 Program Balance	\$	4,793,755
Revenue - FY22-23		
Sale Proceeds	\$	209,628
Transfers In	\$	1,626,832 FY22/23 Budgeted Transfers
Loan Repayment	\$	159,794
Interest	\$	83,713
Escrow Refunds	\$	563
Total Revenue - Housing Now	\$	2,080,530
Expenditure - FY22-23		
Property Acquisitions	\$	210,855 Condo purchase and sale with multiple elements
Transfers Out	\$	4,471,805 To specific Programs within the Fund
Total Expenditure - Housing Now	\$	4,682,660
Balance Available Housing Now	\$	2,191,626
FY23-24 Anticipated transactions		
Transfer to Parcel Phase II	\$	(1,160,506) To fund \$4.0M for Grant application

A few housing projects are actual construction projects conducted by the Town. In those cases, they are reported under the following CIP presentation under project identification of AF for affordable housing. These projects are the 60 Joaquin project and Parcel Phase II Infrastructure discussed below.

Fund 250 – Local Transportation Commission – LTC

This fund is used to account for revenues and work program as approved by the Local Transportation Commission. The Town anticipates receiving \$99,250 in revenues and has appropriated the full amount to implement the approved LTC work program for FY23-24. The appropriation includes \$40,000 for Node planning work that will be completed in Fund 100 – Office of Outdoor Recreation. This project will review the Town Nodes, access points to the Forest, to determine condition of the existing amenities (parking, restrooms, trash receptacles, signage, etc. and what is in need of repair or to be added at each location. The study will also look at access (road, trails, etc.) and effective interconnectivity of the network and linkages to Town amenities. This work does not include the Lakes Basin as the Forest Service is conducting a similar review of the area.

Capital Projects Fund (300)

The Town of Mammoth Lakes Public Works Department currently has several capital improvement projects underway. Funds to support those projects come from a variety of state and local sources. It has been described that the Town does not have a typical approach to funding our Capital Improvement Plan (CIP) and Major Maintenance Program (MMP) work. As an example, we have no annual General Fund source for CIP projects. The work is pursued based on funding availability as it changes every year. Over the past several years the Town has been able to use greater than anticipated revenues to fund several capital projects. Funds are generated through the Town's financial management and budget practices. These revenues are the primary source of revenue for several recent projects and provide support for projects funded from restricted revenues. These efforts also funded a number of deferred maintenance projects. Changes in budget management have also resulted in planned larger fund balances in some of the Towns' key funds. This includes the Gas Tax Fund which funds road projects and the Airport Fund to provide grant match dollars and to fund non-grant eligible projects. These efforts leverage other funding sources from the State, grants, and other restricted revenues.

A stated goal of the Engineering Department is to prepare projects to the point of being "shovel ready" and should funding become available, we are prepared to proceed expeditiously. Three examples of this effort are the Project Study Reports (PSRs) being completed for new Multi Use Path segments on South Main Street and along Minaret. A third project includes a potential pedestrian bridge and new bus shelters at Canyon Blvd by the Village. The Town typically budgets approximately \$580,000 each year to improve our roads and infrastructure. This is used for annual road maintenance and unspent funds are carried forward to fund larger projects. Restricted revenues are also used to fund capital projects. This includes local tax measures R and U, Local Transportation Funds (pass through of state funds), SB1 gas tax revenues, state housing related grants and funding from benefit assessment districts to note a few. The summary provided below provides a brief note on the funding sources for each project. With few exceptions the General Fund noted revenues are the result of the Town's financial management and budgeting program and reflects the success we have experienced over the past few years in generating transient occupancy tax and other revenues. Through this process the Town continues to provide core services, added a few new program areas, committed millions to housing programs as discussed above, and supported the capital improvement program presented here for consideration. Below is a summary of the planned projects for FY23-24.

Project ID	Description	Previous Funding	FY23/24 Funding	Total Project Cost	Town Funds Needed	Status	Funding Source
Affordable Housing							
	Housing Now! Initiative (See Fund 245 for Details)	\$10,209,183	\$3,042,494	\$13,251,677	\$3,042,494	In Progress	Housing In Lieu and Various TOML Funds
AF3	60 Joaquin Affordable Housing Project	\$2,700,000		\$2,700,000		Construction	Various TOML Funds
AF4	IIG Parcel Infrastructure (Town Infrastructure)	\$11,000,000		\$11,000,000		Construction	IIG Grant
Airport							
AP2	ARFF/Snow Removal Maint Facility, Utilities, Access Road, & Apron		\$650,000	\$650,000	\$58,500	Design	FAA Grants and Town Funds
AP8	AWOS Relocation and Upgrade	\$540,718		\$540,718		Construction	FAA Grants and Town Funds
AP9	Airport Parking Lot & Signage		\$104,000	\$104,000	\$9,400	Planning	FAA Grants and Town Funds
General Facilities							
GF3	ADA Specific Improvements		\$25,000	\$25,000		Construction	General Fund
GF6	Fuel Island Replacement	\$600,000		\$600,000		Construction	General Fund
GF8	Communications System	\$1,500,000		\$1,500,000		Design	General Fund
GF9	Mammoth Arts and Cultural Center (MACC)	\$2,500,000	\$300,000	\$2,800,000	\$300,000	Construction	Measure U
GF11	Edison Theater Site Improvements	\$100,000		\$100,000		Construction	General Fund
GF12	Foundation Child Care Facility	\$1,950,000		\$1,950,000		Construction	General Fund
GF14a	Civic Center - Town Hall Planning	\$1,900,000		\$1,900,000		Design	American Rescue Plan Act (ARPA) Funds
GF14b	Civic Center - Town Hall Construction		\$12,600,000	\$25,000,000		Construction	Grant Fund
GF16	Parcel Child Care Facility Support - Indoor Improvements	\$160,000		\$160,000		Construction	Development Impact Fees (DIF)
GF16a	Parcel Child Care Facility Support - Outdoor & Playground Improvements	\$250,000		\$250,000		Construction	General Fund
GF17	Removal of Portables from Mammoth High School (IMACA Building)	\$18,000	\$32,000	\$50,000	\$32,000	Construction	
Parks and Recreation							
PR1	Community Recreation Center	\$15,199,842		\$15,199,842		Construction	Measure R and Various TOML Funds
PR1a	Community Recreation Center Mob Hub	\$1,760,020		\$1,760,020		Construction	Various
PR2	Community Recreation Center Interior Improvements	\$700,000	\$350,000	\$1,050,000	\$350,000	Construction	General Fund and Measure R
PR3	Parks Maintenance & Improvements	\$275,000		\$275,000		Construction	General Fund
PR7	Dog Park	\$200,000		\$200,000		Construction	General Fund and Grants
PR7a	Multi-use Parking and Amenities	\$750,000		\$750,000		Construction	General Funds
PR11	Outdoor Amphitheater		\$300,000	\$300,000	\$300,000	Design	Measure U
PR12	Park at the Parcel	\$1,127,289		\$1,127,289		Construction	General Fund and Grants
PR13	Fencing Project *Winter Disaster Repairs*		\$200,000	\$200,000	\$200,000	Construction	General Fund - Possible FEMA Reimbursement

Project ID	Description	Previous Funding	FY23/24 Funding	Total Project Cost	Town Funds Needed	Status	Funding Source
Streetscape and Signage							
SS1	Old Mammoth Road Beautification	\$500,000		\$500,000		Construction	Assessment District
SS2	Main Street Landscaping	\$250,000		\$250,000		Construction	General Fund
SS3	Trail and Municipal Signage Updates		\$25,000	\$25,000		Construction	General Fund
SS4	Winter Animation and Decorations (Purchase Additional Décor and Install/Remove Annually)		\$35,000	\$35,000		Construction	Tourism Reserve and General Fund
SS5	Sign Replacement *Winter Disaster Repairs*		\$200,000	\$200,000	\$200,000	Construction	General Fund - Possible FEMA Reimbursement
Streets							
ST13	Chapparral Extension	\$1,978,318		\$1,978,318		Construction	SB1 - State Funds
ST14	2023 Emergency Road Work Project *Winter Disaster Repairs*		\$500,000	\$500,000	\$500,000	Construction	General Fund - Possible FEMA Reimbursement
Sidewalks							
SW1	Laurel Mountain Sidewalks/Street Rehab (Storm Drain, Streetlights Sidewalks)	\$3,232,141		\$3,232,141		Construction	STIP / IIG / SB1
Trails							
TR2	Main Street South Side MUP gap closure (Town Loop)	\$250,000		\$3,450,000		Funding	General Fund
TR3	Sherwin Trail Head Improvements		\$953,414	\$953,414		Construction	Grant
TR5	Sherwin Area Trails (Planning and NEPA	\$515,597		\$515,597		Planning	Grant
Transit and Mobility							
TT7	Village Parking and Pedestrian Improvements - Pending Grant/Other Funding	\$200,000		\$200,000		Future Project	General Fund
TT8	SR203 (Main Street) Pedestrian Beacons (HSIP Grant)	\$241,400		\$241,400		Construction	HSIP Grant
TT9	Parking at Parcel (50+ Spaces)	\$150,000		\$150,000		Construction	Road Rehab Fund 210
		\$60,757,508	\$19,316,908	\$95,674,416	\$4,992,394		

60 Joaquin Rd – Four New Housing Units (AF3)

Town acquired the vacant 0.20-acre site at 60 Joaquin Road in the Sierra Valley Sites in summer 2021 for approximately \$200,000. The Town Council authorized a contract with the selected Design-Build entity, MMI Consulting LLC, in April 2022 and the Town is looking forward to kicking off the project in Summer 2023. The project will provide four (4) for-sale units in two (2) duplex buildings that will be available to households earning up to 150% of the area median income (AMI). Per the schedule provided by the Design-Build entity, construction is scheduled to begin in Summer 2022 and be completed in early 2024. A rendering of the project as proposed is below. The final design is subject to the Town's typical entitlement process.

Carryover Budget Allocation FY23-24: \$2,700,000



Parcel Infrastructure Grant (AF4)

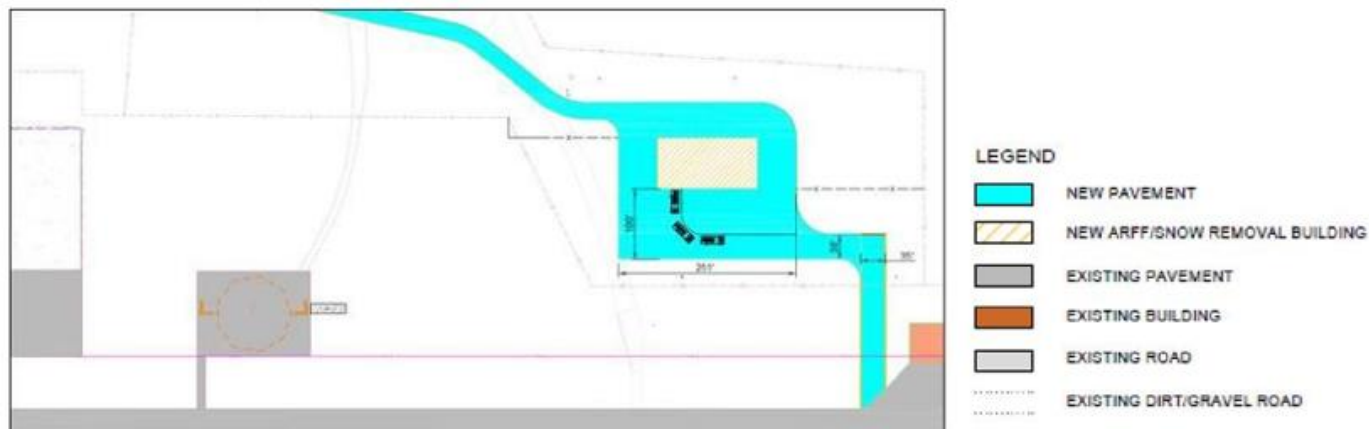
The Town and the Parcel Development Partner (Pacific West Communities) were awarded a \$20.6 million Infill Infrastructure Grant (IIG) from the California Department of Housing and Community Development. The use of these funds will extend over several years as the Parcel is built out. The funding will be used for public and private infrastructure to support this affordable housing project. The build out is planned to include a minimum of 450 housing units. Phase I (81 units) is under construction and Phase II (148 units in two phases) is in the approval. The Capital Budget carries the grant funding over time and actual use of the funds will depend on construction schedules.

Total Carryover Budget Allocation FY23-24: \$11,000,000

Aircraft Rescue & Fire Fighting (ARFF)/Snow Removal Equipment Building (AP2)

Mammoth Yosemite Airport currently leases a hangar from the Fixed Based Operator to house its ARFF and snow removal equipment. The hangar does not have adequate space to house all of the equipment and therefore much of the equipment is stored outside. The project will provide adequate storage for equipment and will enhance airport safety by providing adequate ARFF support rooms and increase ease of access and response times to any airport incident. This project includes a new 7-bay equipment building with apron for vehicles and an access road. NEPA and CEQA have both been completed for the proposed project. The Town had received an initial grant allocation of \$8.4M to fund construction for the project. Subsequent review by FAA significantly reduced the eligibility of certain elements, effectively requiring the Town to fund 47% of the total construction for areas deemed unnecessary. Due to the last-minute adjustments, FAA agreed to support an application for grant funding to redesign the building to serve the needs as identified by FAA rather than Town identified needs for the Airport. Staff has adjusted the plans for FY23-24 to request these funds from FAA as a grant and complete the work on redesign. Anticipated cost of redesign \$650,000 with FAA grant covering approximately 91% of that cost. Anticipated Town Funds needed. \$58,500

Budget Allocation FY23-24: \$650,000



Automated Weather Observation System (AWOS) Relocation (AP8)

This project includes the costs to design and construct a new Automated Weather Observation System (AWOS) at Mammoth Yosemite Airport. The AWOS requires a specific clearance area around it and the proposed ARFF/Snow Removal Equipment Building will be within that clearance area, therefore it needs to be relocated. The existing AWOS is also outdated, and many parts can no longer be purchased and used in the relocation, therefore an upgrade for a new system was also included in the total project cost. FAA has provided grant funding \$540,718 to complete this work and the construction should be completed in FY23-24.

Budget Allocation FY23-24: \$540,718



Design for Reconstruction of General Aviation (GA) and Terminal Parking Lot (AP9)

This is the cost for design of reconstruction of the airports' parking lot which services both general aviation and the terminal. The parking lot is severely deteriorated and in need of reconstruction. The project design includes repaving and ADA, signage, lighting and drainage improvements. This design work will have a total cost of \$104,000 with \$94,649 funded by the FAA requiring \$9,351 of Town funds. Airport has set aside capital improvement funding to support this project.
Budget Allocation FY23-24: \$104,000



Town Public Works Yard Fuel Island Upgrade/Replacement (GF6)

The upgrade of the Town's fueling system at the Public Works Yard (or Corporation Yard) will provide long-term fuel security for the Town and its partners. The project originally envisioned a new fuel island with above ground tanks. The island would be relocated to provide better circulation in the Town Yard. The construction estimates for this work were higher than the budget so a decision was made to rehabilitate the existing fuel island. Staff felt that a large investment in a new fuel island was not warranted as there is much change in the transportation world. Electric vehicles and buses are becoming commonplace. It's very likely that our need for gas and diesel will diminish as electric vehicles are integrated into the regional fleets. It seemed appropriate to invest less money remediating our existing

fuel island to extend its useful life. Staff divided the project into two phases. In the first phase the tanks were emptied and cleaned. A contractor was engaged to x-ray the tanks and identify any weaknesses or leaks. Fortunately, no leaks were found but it was decided to line the tanks to ensure their longevity. This work was completed in 2022 for 107,000. The second phase will replace the existing concrete slab and fill and pump access points. These metal rings have failed after years of abuse and loading from snow removal and large vehicles allowing water to seep into the tanks and corrode the mechanical systems. The new concrete and rings will be stronger and sealed from the elements providing a longer life cycle.

Carryover Budget Allocation for FY23-24: \$600,000



Communication System (GF8)

The Town of Mammoth Lakes is working with regional partners to upgrade the 30-year-old communications system. The Town has set aside funding to support the implementation of a new system. Currently \$1,500,000 has been set aside for the project. Setting aside funding when available to the Town will mitigate the financial impact of upgrading the system. The current analysis supports integration of communication systems with the planned State system. The California Radio Interoperable System (CRIS) Program was established in 2019 as part of a strategic effort to leverage the more advanced radio technology available on the market today and to put a more robust and effective communication tool at the disposal of California's first responder community. The key features of the CRIS will be a Project 25 compliant trunked radio system which interfaces to similar local systems throughout the state of California. When fully developed the

CRIS will provide radio coverage to over 90% of the State's population and over 60% of the State's geographic footprint. The final cost of the system implementation is not determined at this time; however it is expected to be less than our current available funding.
Carryover Budget Addition for FY23-24: \$1,500,000

Mammoth Arts and Cultural Center (MACC) (GF9)

The establishment of the Mammoth Arts and Cultural Center (MACC) in the Town of Mammoth Lakes has been under consideration for several years. The concept plan includes a performing arts auditorium, use of Edison Hall (theatre), storage/workshop space, and other ancillary uses. The concept plans have gone through several iterations. Aligning the scope of the project with realistic funding availability has been challenging. The location for the MACC is on property (Approx. 8 acres) owned by the Mammoth Lakes Foundation (MLF). Over the past year Town staff have been engaged with the Mammoth Lakes Foundation to evaluate options to achieve a viable project and take advantage of new opportunities. This process has been under discussion in different forms for several years.

A concept design for a new performing arts auditorium integrated with the existing Edison Hall was prepared. The concept achieved a more realistic project that is being refined to ensure the facility will meet the existing and expansion needs of most current users and serve new opportunities. The execution of this refined vision was separated into two phases. The first phase includes an interior remodel of the existing footprint of Edison Theatre. The second phase would include the construction of the new 250 seat performing arts auditorium. The first phase has been designed to support the expanded second phase but may function as a standalone facility if the larger new construction were not to proceed. The first phase of the project will be managed by the Foundation as a private project independent of public funding. The second phase of the project would be a public works project managed by the Town on behalf of the Mammoth Lakes Foundation. The Town has committed up to \$300,000 annually for operation and maintenance funding from Measure U for the expanded facility (second phase). The Edison Hall Renovations will be fully funded from private donations.

Funding sources for the new Performing Arts Auditorium project include:

Measure U Capital funding reserves of \$2.5 M. Funding is split between FY22-23 and FY23-24 (\$1M and \$1.5M)

Measure U Additional Capital Funding FY23-24: \$300,000 – Included in Fund 217 Operating Budget

Non-Town capital funding includes:

- Kern Community College District (local bond measure) funding of \$7,500,000

- Private donor funding commitments in excess of \$2,000,000 supporting arts and culture

- The project may require additional funding with estimated costs to be refined as part of the final concept design work.



Edison Hall Site Improvements (GF11)

Mammoth Lakes Foundation (MLF) is proceeding with needed renovations to Edison Hall to create support space for the new auditorium and ongoing small performance space. The capital project is being funded fully by MLF. The Town and MLF entered into a lease agreement allowing the Town to provide operational support to re-open the Eddison Theatre following the COVID closure. Staff requested \$100,000 to support access updates to parking for ADA, minor parking lot maintenance and design work for future storage/workshop to support the final overall projec.

Carryover Budget for FY23-24: \$100,000

Foundation Childcare Facility (GF12)

Several factors have come together creating an opportunity to provide expanded childcare services. The need for expanded childcare and early child education services has been expressed by individuals, businesses, and local service agencies. The 2022 Mono County Child Care Council Needs Assessment identified a need of more than 700 spaces in the County, with more than half of the need in Mammoth Lakes. The Town has partnered with the Mammoth Lakes Foundation (MLF), Mammoth Unified School District (MUSD), and IMACA to expand childcare services. With the planned relocation of the IMACA preschool for the MUSD property to the Parcel and Mono County Office of Education (MCOE) taking on operations the community will see expanded childcare services. The Town has taken on the obligation to remove the existing IMACA facility at the High School, with a net estimated cost of \$32,000. The Town will look to repurpose the existing modular building. The Town and MLF have identified a site on MLF property for an expanded childcare center. Town and MUSD staff have reached an agreement allowing the Town to repurpose 6 of the portable classrooms that are to be disposed of by MUSD

as part of the High School Remodel. The Town is looking to use 6 buildings to create a childcare and early child education facility on the MLF property. Initial design work is underway. The plan is to provide space for infants and toddlers in a space designed with 75+/- spaces. The funding set aside will be used to cover design, permits, building relocation, foundation construction, inside improvements and limited outside improvements. Funding was committed by the Town for this project. Ongoing work with MLF and other partners will continue as the project moves forward.
Carryover Budget for FY23-24: \$1,950,000

Civic Center – Town Hall (GF14a, GF14b)

Staff last year reported that the costs of leasing the current town offices had increased significantly. The leased building continues to show its age. The winter of 22/23 demonstrated the need for more emergency operation facilities and support areas. The Town engaged HMC architects in 2022 to begin evaluating a new Town Hall. The Town owns the land on the NE corner of Tavern and Sierra Park. This property was acquired for the purpose of building a civic center including a Town Hall and other municipal functions. A courthouse, police station, and County administrative building have already been completed. The Town allocated funding for the initial programming and design work needed to understand the costs of the facility. Staff anticipates completing this planning design work in early fall, 2023. This will provide the Town Council with a cost estimate to construct a new facility and the financial plan. The funding will require the use of debt. A grant application was prepared to support a portion of the new facility through creating a “community resilience center”. This \$12.6M grant will support a large part of the public facing building amenities and added support service space. This includes meeting rooms, Council Chambers, lobby area, restrooms, kitchen space, storage, small sleeping quarters, etc. The design allows the facility to be used in emergencies, to provide a warming/cooling center, use during a power outage, and provides space for economic development related services and community outreach efforts.
Carryover Budget allocation for FY23-24: \$1,900,000 and pending grant allocation of \$12,600,000.

Parcel Childcare and Park at the Parcel (GF16(a) and PR12)

Phase I of the Parcel includes approximately 2700 square feet of space for childcare and 0.8 acres of space for a public park. The park is split between dedicated childcare space and community park area. The childcare space is being designed to include the pre-school services which will be relocated from the current High School site. The childcare space is planned to be in use year-round. The space will accommodate up to 34 children. The funding for the outdoor area and tenant improvements includes a Town contribution of \$250,000 and the use of childcare DIF revenue of \$160,000 for total funding of \$410,000. The final cost of improvements has not been determined, with additional funding necessary. The community park has initial funding of \$289,219 from a CARES Act CDBG grant to purchase playground and other equipment. The project qualified for Healthy Play Initiative Matching Funds for 50% of the playground costs or \$35,000. The Town is utilizing Parks & Recreation DIF funds of \$203,070 to apply to the project. The Town also contributed \$400,000 for park infrastructure and \$200,000 for Restrooms bringing total funding for that portion to \$1,127,289.
Carryover Budget Allocation for FY23-24 (GF16a): \$250,000

Carryover Budget Allocation for FY23-24 (GF16): \$160,000
Carryover Budget Allocation for FY23-24 (PR12): \$1,127,289



Community Recreation Center (CRC) & Mobility Hub (PR1, PR1a, PR2)

Located at Mammoth Creek Park the proposed Community Recreation Center or CRC will be a fabric tensile structure enclosing an Olympic size ice rink that will operate from November to April, and in the summer, durable sport tiles are envisioned to cover the rink area creating a 20,000 sq. foot Mammoth RecZone. Combined with community driven and professionally branded programming, the year-round community recreation center will be the recreation destination that the entire community and our many visitors to Mammoth Lakes will enjoy. The project will include an expanded parking area with 118 spaces. Mobility elements such as a transit pull-out and shelter, clean air and electric vehicle parking, and bike parking will be included in the new lot. On February 17, 2021, the Town Council awarded the construction contract to Hamel Contractors Inc. At the same meeting the Council authorized staff to purchase the Sprung Structure, Chiller, and other appearances. Finally budget adjustments were authorized to complete the associated parking lot and mobility elements.

Carryover Budget Allocation for the CRC FY23-24:

- CRC Budget: \$15,659,421
- Mobility Hub Budget Allocation: \$1,580,000

- Interior Improvements Allocation: \$700,000

New Budget Allocation for the CRC FY23-24:

- Interior Improvements Allocation: \$350,000 (Measure R)



Parks Maintenance and Improvements (PR3)

From June 2017 to July 2022, over \$1.1 Million has been invested in our parks and recreation infrastructure. For the past several years, Town Council has allocated funds each year to address deferred maintenance projects throughout our parks and recreation system. The FY2021-22 funding was used to rehabilitate ballfields at Whitmore Park. This work is substantially complete and will be finalized in early summer 2023. With the construction of the new Community Recreation Center (CRC) facility at Mammoth Creek Park, a new agreement with Mammoth Unified School District (MUSD) was executed to repurpose the old Ice Rink into a new 6 court pickleball complex. This work will be completed in summer 2023. The existing tennis courts at the Community Center have been patched and resurfaced many times in the last decade, however, courts 5/6 deteriorated to the extent that they were no longer playable. In consultation with the public and extensive evaluation by staff, the Parks and Recreation Commission recommended the installation of a modular

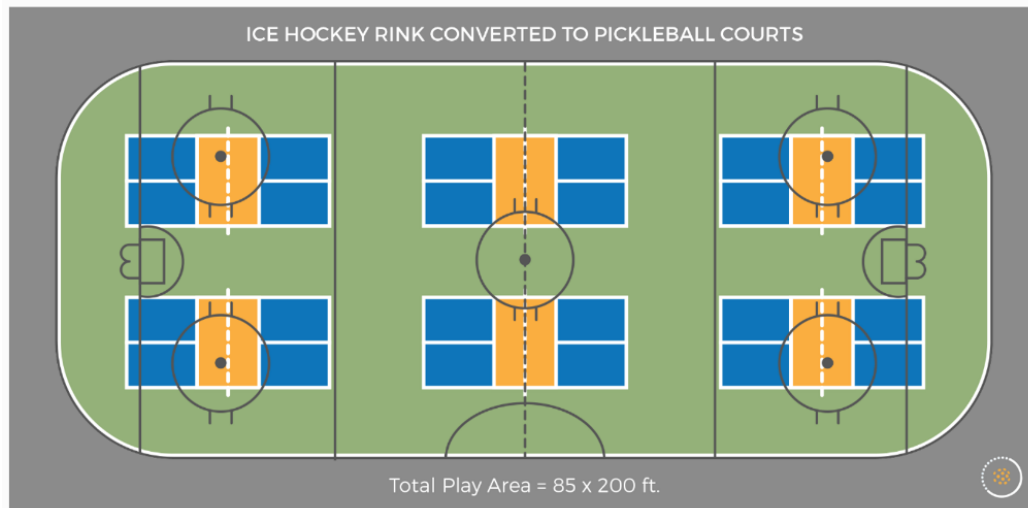
overlay surface on community tennis courts 5/6. On March 1, 2023, Town Council approved an Agreement with AllSport America, Inc. for \$175,000 to perform this work scheduled to be completed this summer. Pending funding and final cost some minor repair work at Shady Rest Park will be completed on the basketball court.

Carryover Budget Whitmore Ballfield and Fencing: \$400,000

Carryover Budget Pickleball Complex: \$100,000

Carryover Budget Tennis Courts 5/6 – Sport Court: \$175,000

Total Carryover Budget for Parks Deferred Maintenance FY22-23: \$675,000



Dog Park & Multi-use Parking and Amenities (PR7 & PR7a)

The Town has identified a location for a temporary Dog Park. The Town, in partnering with the Mammoth Lakes Foundation identified a suitable location at the intersection of College Parkway and Wagon Wheel Rd. This will be the first Town developed location designed for off-leash dog play area. Our local parks and sports fields have been used for this purpose resulting in several gallons of dog waste being removed from these facilities each year. Having a dedicated space for this purpose meets community need for a place allowing dogs to run/play off leash, socialize and increases the norm for users of the dog park to pick up after their pets. The Town has received a \$50,000 T-Mobile grant and previously allocated an additional \$150,000 for a dog park. The land adjacent to the dog park was identified to host expanded parking of 40+/- spaces, restrooms and other amenities. This infrastructure will support other uses such as the Theatre, MUPs, future amphitheater space and long-term housing. The parking area may include EV charging stations.

Carryover Budget allocation for Dog Park FY23-24: \$200,000

Carryover Budget for expanded parking, restrooms and amenities FY22-23: \$750,000
Total Budget for FY23-24: \$950,000

Old Mammoth Road Landscaping (SS1)

This project includes rehabilitation of existing irrigation and installation of new drip irrigation where necessary, installation of pavers and concrete in existing dirt strips to reduce overall planting area, installation of drought-resistant plantings at select locations (primarily at intersections), and placement of several annual planter boxes along the length of the road. These planter boxes will be removed and stored for the winter. Estimated total project cost is \$1,130,000, to be split between phases. Total current available funding is \$630,000. Phase 1 involves all irrigation work and select planting areas and a portion of the planter boxes, with an estimated cost of \$500,000. Funding is from the Old Mammoth Road Benefit Assessment District. Additional funding will be necessary to complete Phase 2. The project was bid in 2022 and no bids were received. The lack of bids permits the town to negotiate directly with a contractor to complete the work. Staff has engaged a local contractor and is currently working to develop a plan to complete the first phase work in 2023.

Budget allocation for Old Mammoth Road Landscaping Budget FY23-24: \$500,000

West Side



East Side



Main Street Landscaping (SS2)

This project includes rehabilitation of existing irrigation and installation of new drip irrigation where necessary, and installation of seed mix and drought-resistant plantings along both sides of Main Street from Mountain Blvd to just past Old Mammoth Road. Estimated

project cost for construction is \$250,000. The project was bid in 2022 and no bids were received. The lack of bids permits the town to negotiate directly with a contractor to complete the work. Staff has engaged a local contractor and is currently working to develop a plan to complete the work in 2023.

Funding allocation FY23-24: \$250,000

North Side



South Side



Trail and Municipal Signage (SS3)

The updating, repair and installation of new signage is an ongoing program of work. The Capital Budget allocates \$25,000 for the program. This level of work is not generally a defined capital project, but the program provides ongoing dedicated maintenance funding as a priority. The program is coordinated between the Office of Outdoor Recreation and Public Works. While noted in the CIP the funding is allocated in the Office of Outdoor Recreation.

Budget Allocation Trail & Municipal Signage FY23-24: \$25,000

Sign Replacement (SS5) *Winter Disaster Repairs*

The difficult winter of 22/23 caused significant damage to Town infrastructure. The Town has been working to identify the damage as the snow melts revealing the true impact. The Town is working with the County in declared emergency response, including

funding to support repair and mitigation moving forward. Many road and wayfinding signs were damaged across the community. Staff anticipates a project to address the damage and has requested \$200,000 for this effort. Staff will seek reimbursement from CalOES and FEMA where appropriate.

Budget Request – Signage replacement FY23-24: \$200,000.

Chaparral Road Extension (ST13)

This project will extend Chaparral Road into the Parcel connecting it with the Parcel Phase 1 street network to allow for flow of traffic, transit, and pedestrians. The project includes underground utilities, sidewalks, MUPs, transit stops and related infrastructure for a complete street. The projected cost is \$1,600,000. The cost estimate will be refined with final design. The project is planned to go to bid in 4th quarter FY21-22, with construction starting FY22-23. Funding for the project is from the Mono County allotment of SB1 Funds. Budget Allocation of SB1 Funds provided to the Town for FY23-24: \$1,600,000



Emergency Road Project (ST14) - *Winter Disaster Repairs*

The difficult winter of 22/23 caused significant damage to Town infrastructure. The Town roads have been most impacted by water intrusion and freeze / heave process that causes cracking and pothole development. Staff requested emergency funding in May 2023 and has contracted with a local asphalt contract to address the most critical impacts as quickly as possible. This work will bridge

the gap between our current state and larger road projects in the coming years. Staff expects the work to be completed early in FY23-24.

Budget Request – Emergency Road Repairs - FY23-24: \$500,000 (Final project costs may exceed \$500,000).

Laurel Mountain Infrastructure (Street Rehab, Sidewalks, Storm Drain, Streetlights) (SW1)

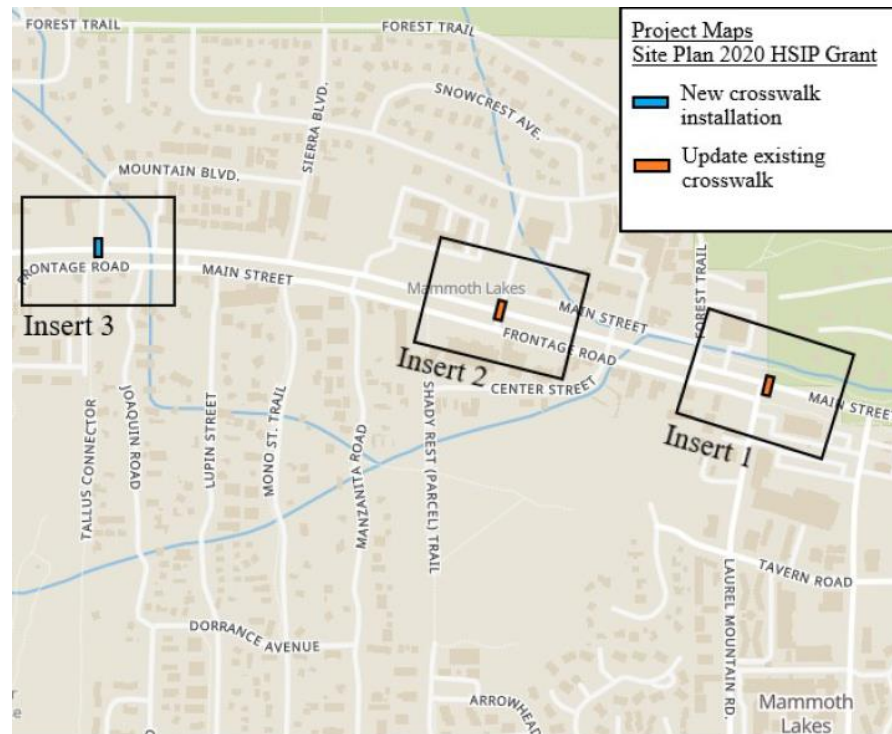
Project is located on Laurel Mountain Rd in the Town of Mammoth Lakes. The project limits are Main Street (SR203) and Sierra Nevada Road, with the southerly 575 feet to be constructed by a private developer. Improvements include sidewalk on the east side of the road, streetlights, curb and gutter, bike lanes, storm drain, sewer extension, pedestrian flashing beacon, and pavement reconstruction. This project will serve the new Parcel development and the existing residents. The project will be designed to work with and complement the new development at the Parcel, recently constructed Main Street sidewalks, the new transit shelter across from Laurel Mountain Rd on Main Street, and the Highway Safety Improvement Program (HSIP) crosswalk upgrades. The project has a mix of funding sources, and estimated cost for the Town's portion of the project is \$3,232,141 including a 10% contingency. This will be a multi-year and phased project that was awarded in 2022. Construction will begin June of 2023.

Budget allocation Laurel Mountain Infrastructure FY23-24: \$3,232,141

SR203 (Main Street) Pedestrian Beacons - HSIP Grant (TT8)

The Town of Mammoth Lakes submitted and was awarded a \$191,400 Highway Safety Improvement Grant (HSIP) to upgrade crosswalks along SR203. The grant provides funding to upgrade two pedestrian activated crosswalk beacons (Laurel Mountain and Post Office) with RRFD signalization. A third new RRFD beacon will be installed at Mountain Blvd. The project is located within the Town of Mammoth Lakes along Main Street (SR203). Design work began in FY21-22. The project was put out to bid in May 2023 with construction scheduled for summer 2023. This work will be coordinated with other design and construction efforts in the area. An additional \$50,000 was added to the budget. Funding will come from SB1 which was approved by resolution by the Town Council.

Carryover Budget for SR203 Crosswalk Upgrades for FY23-24: \$191,400



LOCATIONS OF X-WALK IMPROVEMENTS ON 203

Additional Parking Lot in the Parcel (TT9)

This project will add approximately 50 parking spaces within the Parcel to assist with parking management plans. The added spaces are designed to meet specific needs of residents of the Parcel and is not intended as a public lot. As parking management plans are implemented throughout the Parcel the site may be converted in the future to housing units. The rough estimate for this project is \$150,000. Funding is recommended from the Gas Tax/Road Fund reserves. The final location and design will be completed along with Phase II planning of the Parcel project. The work is currently planned to start in FY23-24.

Carryover budget FY23-24: \$150,000

Development Impact Fees Fund (830 - 841)

The fees are restricted to capital projects and as fees come in and an appropriate project is moving forward, the budget will be amended based on actual funds received and passed through upon request from the proper agencies. The Town retains 4% of all funds received for administrative purposes. The fees for FY23-24 have increased by approximately 9.3% based on the increases in the California Construction Cost Increases (CCCI) realized in the last year. In addition to these rate increases, the Planning and Building permits are anticipated to be much higher than normal, similar to rates realized in FY22-23. Currently 10 of the funds have anticipated revenues and expenditures see chart below:

Fund Balance - DIF Accounts

As of June 30, 2023

The Development Impact Fees have been adopted to defray the cost of new development impacts on existing infrastructure that cannot be accommodated by the existing community. The fees are only for the reasonable incremental cost of new facilities that are required as the result of new development.		
Estimated Fund Balance		
Developmental Impact Fees	(Year End)	FY23-24 Budgeted Revenue
Fund 830 - DIF Town Admin Overhead	\$ 91,579	\$ 43,400
Purpose - This fee covers the cost of general administration of the article and any resolution adopted pursuant hereto. Administrative overhead includes, but is not limited to, performance of accounting tasks associated herewith, supervision and handling of funds, preparation and/or updating of master facilities plans, capital financing plans, justification reports and special studies related to development impact fee funded projects.		
Fund 831 - DIF General Facilities & Equipment	\$ 323,101	\$ 125,000
Purpose - A development impact fee is established for general facilities, vehicles, equipment, and new town administrative offices.		
Fund 832 - DIF Law Enforcement	\$ 140,787	\$ 65,000
Purpose - A development impact fee is hereby established for police facilities, vehicles, and equipment.		
Fund 833 - DIF Storm Drains	\$ 281,751	\$ 115,000
Purpose - A development impact fee is established for storm drainage facilities.		
Fund 834 - DIF Parks and Recreation	\$ 258,789	\$ 140,000
Purpose - A development impact fee is established for park land, parks, and recreation facilities.		
Fund 835 - DIF MCOE - Library	\$ 262,321	\$ 80,000
Purpose - The Town collects the fees on behalf of the MCOE and the Town does not have jurisdiction over the amount or use of the fee.		
Fund 836 - DIF Streets & Circulation	\$ 112,069	\$ 35,000
Purpose - This fee is the pro-rata share for new development for street infrastructure projects to maintain a circulation level LOS D for streets and intersections as described in the General Plan EIR.		

Developmental Impact Fees	Estimated Fund Balance (Year End)		FY23-24 Budgeted Revenue
Fund 837 - DIF MCOE Childcare	\$	179,198	\$ 100,000
Purpose - The Town collects the fees on behalf of the MCOE and the Town does not have jurisdiction over the amount or use of the fee.			
Fund 838 - DIF Fire Facilities, Vehicles & Equipment	\$	52,100	\$ 225,000
Purpose - This fee is for new apparatus and Fire Station. The Town collects the fee on behalf of the Mammoth Lakes Fire Protection District and the Town does not have jurisdiction over the amount or use of the fee.			
Fund 841 - DIF Transit & Trails	\$	593,102	\$ 200,000
Purpose - A development impact fee is established for trail construction and transit facilities.			

Budget Assessment Districts Fund (850 - 861)

There are a number of assessment districts within the Town. The District provides and ensures the continued maintenance, servicing, administration, and operation of various improvements and associated appurtenances located within the public right-of-way. The improvements include the installation, upgrade, construction, or reconstruction of irrigation and landscaping, street lighting, streets, sidewalks and driveways, curb and gutter, drainage facilities, and snowmelt tubing systems.

The Town contracts with NBS to perform annual Engineer's reports on each of the assessment districts. These reports outline current fund balance against anticipated maintenance and capital improvement projects. If a variance exists between available funds and anticipated needs, a district assessment is recommended.

Fund Balance - Assessment Districts

As of June 30, 2023

Assessment District	Est. Fund Balance as of June 30, 2023	FY23-24 Assessment Rates
Fund 850 - Juniper Ridge	\$ (60,902)	\$ 1,200 - Per Lot
Purpose - Maintenance of landscaping, ornamental street lighting, street signs, snow stakes , and the decorative walls at the entrance.		
Budget - Total Budget \$66,799 for FY23-24, including Snow removal of \$60,799 and Contractual Services of \$6,000. The Town is contributing \$75,000 for Snow Removal / Gas Tax. Total of 40 lots within the district with a maximum assessment per lot of \$1,200 totaling \$48,000. The remaining balance of 56,201 will reduce prior year deficit from snow removal.		
Fund 853 - Bluffs Maintenance	\$ 228,127	\$ 2,100 - Per Lot
Purpose - Roadway, drainage, sewer, power, street light, telephone, television cable and gas line improvements on streets within the Bluff's subdivision and between subdivision entrances.		
Budget - Total Budget \$282,131 for FY23-24 with Town contributing \$54,308 for Snow Removal with planned projects of \$198,512 and snow removal expense of 83,619. There is a planned use of fund balance of \$61,923 for FY23-24. Maximum assessment per lot is \$2,100 charged to 79 residential lots producing \$165,900 in revenue.		
Fund 854 - North Village	\$ 634,587	Avg \$1,009 per parcel
Purpose - Debt Service for the District improvements include the installation, upgrade, construction, or reconstruction of irrigation and landscaping, street lighting, streets, sidewalks and driveways, curb and gutter, drainage facilities, and snowmelt tubing systems and appurtenant facilities.		
Budget - Debt Service payment for FY23-24 is \$510,690 and contractual services of \$12,000 bring the total budget to \$522,690 for FY23-24. Revenue includes assessment of \$1,009 per parcel will generate \$522,690 in tax assessment. Total 518 units in the district.		
Fund 856 - Old Mammoth Road	\$ 511,936	\$17.56 - Per Linear Foot
Purpose - Maintenance of irrigation and landscaping, street lighting, streets, sidewalks and driveways, curb and gutter, drainage facilities, and snowmelt tubing systems and limited appurtenant services.		
Budget - Total Budget \$175,989 for FY22-23 with Town contributing \$26,000 for Snow Removal leaving \$149,898 remaining. Total District linier front footage is 7,390.210 resulting in a charge of \$17.56 per linear foot.		

Assessment District	Est. Fund Balance as of June 30, 2023	FY23-24 Assessment Rates
Fund 857 - Village Benefit	\$ 622,567	Various Rates see in Budget
Purpose - Maintenance of irrigation and landscaping, street lighting, streets, sidewalks and drive ways, curb and gutter, drainage facilities, and snowmelt tubing systems and appurtenant facilities.		
Budget - Total Budget \$606,572 for FY23-24 with Town contributing \$75,000 for Snow Removal. Total of 532 parcels in the district with the following rates: Condominium - \$70.27 - \$117.12 per unit, Commercial / Gondola - \$.09 per square foot, Apartment and Hotel - \$70.27 per room. In addition to snow removal, there is a capital project of \$341,752 planned for FY23-24 and overall there is a planned use of fund balance of \$289,914 in the budget.		
Fund 858 - CFD 2004-01 (Fractional Use)	\$ 63,819	Avg - \$752 per parcel
Purpose - Finance the costs and expenses of providing enhanced services and facilities to the Town including police protection services, criminal justice, recreation program operations and maintenance, library services, museums, cultural facilities, parks, parkways and various other facilities and equipment.		
Budget - Total Budget \$686,600 for contribution Incremental Town Services for FY23-24, as the CRC is slated to open. Total district parcels is 286 with 266 units with a levy amount from \$571.44 - 1,142.88 for a average of \$752 per parcel. Total tax assessment is \$175,080. The CRC is expected to generate \$355,750 in revenue, \$75,000 LA Kings Sponsorship with another \$187,000 transferred in from Measure R and General Fund.		
Fund 859 - DIF in Lieu Mello Roos Tax	\$ 26,836	\$2,470 - per one parcel
Purpose - Developer's have the option to pay an annual assessment rather than pay Development Impact Fees upfront. These fees may be used for public benefit facilities. The Town currently has one property within this assessment district.		
Budget - Total Budget \$2,470 for FY23-24. Total of 1 parcel in the district		
Fund 860 - Transit Facilities	\$ 70,937	Avg \$80 per parcel
Purpose - Contributes to the town-wide transit system.		
Budget - Total Budget \$7,800 for FY23-24. Estimate of total units in the district is 97.		
Fund 861 - Mammoth View	\$ 81,945	\$13.78 - Per Special Benefit Point
Purpose - The improvements maintained by the District include Viewpoint Road, the Viewpoint condominium emergency access area located to the north of the Viewpoint condominiums, sidewalks fronting the District along Main Street, Mountain Boulevard, and Alpine Circle, and appurtenant facilities.		
Budget - Total Budget \$5,200 for FY23-24. Total of 326.41 Special Benefit Points for a total of \$13.78 per Special Benefit Point		

Fractional Mello Roos Fund (858)

The district was created to provide enhanced levels of service for designated Town Services. FY04-05 services are used as a baseline for service, meaning these funds cannot be used for services below the baseline. Due to the reduction of service areas following the MLLA legal settlement, these funds are not available for use in most service areas. The one exception has been recreation where new amenities have been constructed providing levels of service beyond the baseline and therefore an opportunity to use the funds. The tax revenue is received from fractional ownership projects and was put in place to offset the loss of TOT revenue from such projects. This Fund has \$818,000 in anticipated revenues for FY23-24 generated by charges for estimated tax revenue (\$200,000), facility fees (\$355,750), LA Kings sponsorship (\$75,000) transfer-in (\$187,000) and interest (\$250). The Transfer-In is an allocation from Measure R and General Fund to support CRC operations. The opening of the CRC, anticipated in the winter of FY22-23 has increased both revenue and expenditure expectations for this fund. The transfer in from Measure R was increased this year by \$37,000 to \$112,000. This was achieved by removing Measure R support for both Whitmore and Trails End Park maintenance. These expenses have been absorbed by the General Fund. The General Fund has also contributed \$75,000 to the operating expenses for FY23-24.

Fund 910 – Garage Services

The Vehicle Service Fund, also referred to as the Garage, is used to track cost of maintenance for our vehicle fleet. The garage staff is comprised of four mechanics, two mechanic trainees, and one fleet superintendent. The staff maintains all vehicles in the Town's fleet, including most repairs, fuel, and periodic maintenance. When work is performed on a vehicle, the department where that vehicle is assigned will be charged the cost of repair including staff time. This type of an account is known as internal service fund where expenses are covered by work performed for other departments. The list of estimated charges, within the FY23-24 budget are listed below:

Vehicle Replacement

Fuel and Repairs

Fund / Department	Description	Garage Services
100-416	General Fund - General Services	\$ 35,000
100-420	General Fund - Police	\$ 90,000
100-434	General Fund - Whitmore Rec Area	\$ 22,000
100-438	General Fund - Parks Maintenance	\$ 58,000
210-454	Gas Tax - Summer Equipment	\$ 80,000
210-455	Gas Tax - Winter Equipment	\$ 160,000
220-471	Airport - Operations	\$ 45,000
858-436	Fractional - Parks & Rec	
		\$ 490,000

In addition to internal service, this department services outside entities that use our repair and fuel services. These outside agencies include Eastern Sierra Transit Authority, Schools, Fire, and some county vehicles. The fund has projected revenues of \$1,187,952 and expenditure of \$1,498,653 for FY23-24. These expenditures include a transfer out to Gas Tax of \$60,000 to cover 50% of maintenance for the garage facility. The proposed budget has a deficit of \$310,701 for the year and staff is recommending we review actual performance at each quarter for possible adjustment. This fund previously contained the vehicle replacement program and some funding for that program was used to meet operating budget shortfalls between revenue and the expense to deliver services. If billing proves insufficient to cover expenses, additional funds will be transferred from General Fund to cover the shortfall and a thorough review of staff and billing practices be reviewed.

Fund 915 – Vehicle Replacement

The vehicle replacement fund was new for FY21-22, separating vehicle replacement from garage services as noted above. This change was made to separate two diverse but equally important motor pool functions and provide clarity on the cost of operations for the cost of vehicle replacement. The vehicle replacement portion supports the purchase of a replacement vehicle once the existing piece of equipment is all used up. This is accomplished using a calculation to estimate required annual set aside to cover future replacement costs based on expected lifespan, original vehicle costs and annual CPI increases. The vehicle is assigned to a division which is charged to specific funds and departments who use the vehicle.

The vehicle replacement fund contains both cash and debt as it was used as part of the stabilization of the Town's finances after the MLLA settlement agreement. The General Fund makes an annual payment of \$340,000 to pay back the internal loan which should be paid off in the next couple of years as the repayment process has been accelerated. The difference between accrued fund balance and available cash is the unpaid loan. Below is a list of charges for the FY23-24 budget by operating department:

Vehicle Replacement

Budgeted Replacement Cost

Fund / Department	Description	Vehicle Replacement
100-416	General Fund - General Services	\$ 31,481
100-420	General Fund - Police	\$ 44,783
100-434	General Fund - Whitmore Rec Area	\$ 24,861
100-438	General Fund - Parks Maintenance	\$ 73,546
210-454	Gas Tax - Summer Equipment	\$ 177,830
210-455	Gas Tax - Winter Equipment	\$ 560,566
220-471	Airport - Operations	\$ 4,429
858-436	Fractional - Parks & Rec	\$ 5,179
		\$ 922,674

Vehicle Replacement Fund

Division / Description	7/1/2023 Set Aside Fund Balance	(Gas Tax) 7/1/2023 Restricted Available Balance	7/1/2023 Unrestricted Available Balance	Total Cash	Funded Ratio	Outstanding Loan Balance
		Restricted CASH	Unrestricted CASH			
Division 1 - Public Works - Summer / Winter	\$ 5,613,801	\$ 1,924,334	\$ 3,281,082	\$ 5,205,416	92.7%	\$ 408,385
Division 2 - Parks Maintenance	\$ 725,340	\$ -	\$ 725,340	\$ 725,340	100.0%	\$ -
Division 4 - Police Vehicles	\$ 589,411	\$ -	\$ 589,411	\$ 589,411	100.0%	\$ -
Division 5 - Administration	\$ 375,254	\$ -	\$ 375,254	\$ 375,254	100.0%	\$ -
Division 6 - Airport	\$ 8,390	\$ -	\$ 8,390	\$ 8,390	100.0%	\$ -
Division 7 - Summer Roads	\$ 312,891	\$ 44,810	\$ 185,563	\$ 230,373	73.6%	\$ 82,518
Division 8 - Winter Roads	\$ 3,304,840	\$ 1,318,274	\$ 1,575,343	\$ 2,893,617	87.6%	\$ 411,224
Division 18 - Transit Services	\$ 562,127	\$ -	\$ 562,127	\$ 562,127	100.0%	\$ -
Fuel Tank Replacement Fund	\$ 88,680		\$ 8,830	\$ 8,830	10.0%	\$ 79,850
Total Vehicle Replacement	\$ 11,580,734	\$ 3,287,418	\$ 7,311,339	\$ 10,598,757	91.5%	\$ 981,977
		Outstanding Balance of Loan		\$ 981,977		

Planned Vehicle Replacement - FY23-24

Division	Unit Replaced	Type	Replacement Unit	Estimated Cost	Notes
1	Public Works - Summer / Winter	L016	Loader	Cat 966GC	\$ 550,000 Includes Blade
1	Public Works - Summer / Winter	L019	Loader	Cat 966GC	\$ 550,000 Includes Blade
1	Public Works - Summer / Winter	BH01	Backhoe	Cat 430	\$ 225,000
1	Public Works - Summer / Winter	T004	Plow Truck	Peterbuilt	\$ 242,000 Cinder Bed & Water Tank
1	Public Works - Summer / Winter	T005	Plow Truck	Peterbuilt	\$ 242,000 Cinder Bed & Water Tank
1	Public Works - Summer / Winter	PU17	Pickup	Ford F250	\$ 48,000
4	Police Vehicles - Patrol	PD14	Pickup	Ford F150	\$ 65,000 Vehicle Cost plus outfit for Police Duty
4	Police Vehicles - Patrol	PD04	Pickup	Ford F150	\$ 65,000 Cost plus outfit for Police Duty
5	Administration - Engineering	A017	Pickup	Ford Ranger	\$ 38,000
5	Administration - Engineering	A018	Pickup	Ford Ranger	\$ 38,000
5	Administration - Town Manager	508, 509	SUV	Ford Explorer	\$ 44,000 New 2023
5	Administration - Office of Outdoor Rec	V001	Van	Ford Transit	\$ 45,000 Used Low Milage
				\$ 2,152,000	

Debt Service / Future Capital Fund (990)

The Town has a variety of debt including the bond for the police station, and the bond payment for the MLLA settlement, and inter-fund loan between the General Fund and the Vehicle Replacement Fund. The Town has been accelerating the repayment of the internal loan and expects to have this debt paid off no later than FY24-25 with a current outstanding balance of \$931,207. The chart below reflects the debt payments made to external entities. The 2004 Bluff's development funding, paid for by assessments on property tax in the Bluffs was fully paid in FY21-22 and is no longer a part of our debt schedule. This adjustment is noted in fund 990 for debt payments as well as Fund 852 where the assessment revenue and expenditures are noted. A summary of the Town's operating debt service is as follows:

Town of Mammoth Lakes - Debt Schedule

DEBT	PURPOSE	INITIAL DEBT AMOUNT	Current Balance	ANNUAL PAYMENT FY23-24	TERM	END DATE	INTEREST RATE	SOURCE OF PAYMENT
Lease Revenue Bond (2015)	Refinance COP and Police Facility Funding	\$ 3,550,000	\$ 2,179,000	\$ 314,900	15 Years	FY2029-30	3.51%	General Fund Fund 100
Installment Sales Agreement (2017)	Multi Use Facility	\$ 5,500,000	\$ 3,445,000	\$ 613,482	10 Years	FY2027-28	2.23%	Measure R Fund 216
Taxable Judgment Obligation Bonds (2017)	MLLA Debt	\$ 23,995,000	\$ 19,830,000	\$ 1,871,113	18 Years	FY2035-36	1.750% increasing 0.25% each Year to a maximum interest rate of 4.375%	General Fund Fund 100
Vehicle Replacement - Internal Loan	Operating Cash during economic crisis 2012	\$ 4,369,207	\$ 1,271,207	\$340,000 accelerated to \$820,000	No Term	Est. FY23-24	0.00%	General Fund Fund 100
CFD 2001-1 Refunding Bonds, (2016)	North Village Development	\$ 6,626,919	\$ 5,066,352	\$ 510,690	17 Years	FY2033-34	3.31%	North Village Assessment District Fund 854
Total		\$ 44,041,126		\$ 3,650,184				
General Fund Debt				\$ 2,526,013				
Measure R Debt				\$ 613,482				
Assessment District Debt				\$ 510,690				

This fund also includes future capital components for technology improvement or minor facility improvements that are undesignated but available for any capital project. Staff recommends continuing the practice of transferring the full \$2M payment for MLLA settlement and allowing funds to accumulate for future capital projects. The difference between the \$2M allocation and actual debt payment will provide \$128,887 in funding for a future capital project.

CONCLUSION

This concludes our annual budget process for FY23-24. In total, the Town's budget is comprised of \$77,733,098 in total resources (Revenue and Transfer In) and \$109,795,113 in total appropriations leaving a negative change in fund balance of \$32,062,015 across 37 Funds. Staff is committed to working within the Towns' financial limits and the policy direction provided by Town Council as we provide services to our community. Attached to the staff report is a line-item detail of the proposed budget. Staff has put considerable effort in delivering a thorough and thoughtful budget through a collaborative process including Town leadership as well as Council direction. Once a final budget is adopted, staff will begin work on a budget book to aid in public understanding of our budget details along with department goals and objectives for FY23-24.

The Town Staff and Council has implemented a conservative financial management approach to the Town's budget. The approach manages the level of growth of the annual operating budget and allows for decisions throughout the year on directing unallocated revenues to specific Council priorities, responding to emergencies, matching funds for grants, fully funding reserves and related items without impacting current operations. This approach has served the Town well over the past several years. The attached memorandum from the Town Manager provides a high-level overview of the types of projects and programs the Town Council has funded through investing unallocated revenues. The Town has invested over \$50 million across the community since FY17-18 resulting from this conservative budgetary process and financial management approach, which is itself one of Council's priorities.