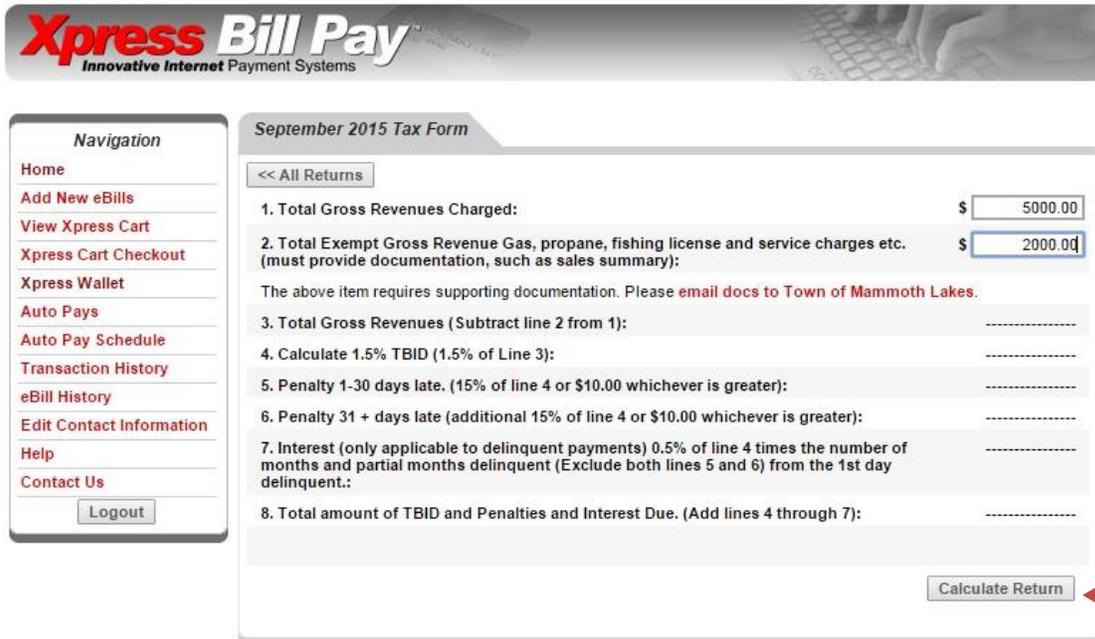


How to Claim an Exemption on Xpress Bill Pay

Lodging customers, please note that your Return may look different but the process of claiming an exemption will remain the same.

1. Enter your total gross revenues charged on Line 1.
2. Enter the total exempt gross revenue on Line 2.
3. Email supporting documentation to the Town by clicking on the red hyperlink that reads 'email docs to Town of Mammoth Lakes.' This will open up your email server and all you will need to do is attach the document. If your email server is not automatically opening, please email the documentation to documents@townofmammothlakes.ca.gov.
4. After emailing your documentation, click on the 'Calculate Return' button to calculate the amount of TOT/TBID due. You will be able to view the amount due before making a payment.
5. File and pay your Return.



Xpress Bill Pay
Innovative Internet Payment Systems

September 2015 Tax Form

<< All Returns

1. Total Gross Revenues Charged:	\$	5000.00
2. Total Exempt Gross Revenue Gas, propane, fishing license and service charges etc. (must provide documentation, such as sales summary):	\$	2000.00
The above item requires supporting documentation. Please email docs to Town of Mammoth Lakes .		
3. Total Gross Revenues (Subtract line 2 from 1):		-----
4. Calculate 1.5% TBID (1.5% of Line 3):		-----
5. Penalty 1-30 days late. (15% of line 4 or \$10.00 whichever is greater):		-----
6. Penalty 31 + days late (additional 15% of line 4 or \$10.00 whichever is greater):		-----
7. Interest (only applicable to delinquent payments) 0.5% of line 4 times the number of months and partial months delinquent (Exclude both lines 5 and 6) from the 1st day delinquent.:		-----
8. Total amount of TBID and Penalties and Interest Due. (Add lines 4 through 7):		-----

Calculate Return

Step 4. Click on the 'Calculate Return' button to calculate the amount of TOT/TBID due. You will be able to review the amount due before making a payment